

MINUTES OF MEETINGS  
BETWEEN  
THE JAPAN INTERNATIONAL COOPERATION AGENCY  
AND  
THE AUTHORITIES CONCERNED OF  
THE ROYAL GOVERNMENT OF CAMBODIA  
ON THE JAPANESE TECHNICAL COOPERATION FOR  
THE PROJECT ON IMPROVING OFFICIAL STATISTICS IN CAMBODIA PHASE3

The Japanese Mid-Term Review Team (hereafter referred to as "the Team"), organized by the Japan International Cooperation Agency (hereafter referred to as "JICA") and headed by Mr. Kuniaki AMATSU, visited the Kingdom of Cambodia from 2 to 14 December, 2012 and had a series of discussions and exchange views with authorities concerned of the Royal Government of Cambodia. The purpose of the Team was to confirm the achievements made so far in the project, and to make the mid-term review for the Project on Improving Official Statistics in Cambodia Phase3 (hereafter referred to as "the Project").

During its stay, both the Team and authorities concerned of the Royal Government of Cambodia (hereafter referred to as "both sides") had a series of discussions and exchanged views on the Project. Both sides jointly monitored the activities and evaluated the achievements based on the Project Design Matrix (hereafter referred to as "PDM version 0").

As a result of discussions, both sides agreed upon the matters referred to in the Joint Mid-Term Review Report for the Project as endorsed by JCC (Joint Coordinating Committee) on 14 December, 2012.

Phnom Penh, December 14, 2012



Mr. Kuniaki Amatsu

Leader

The Mid-Term Review Team

Japan International Cooperation Agency

Japan



H.E Mr. San Sy Than

Director General,

National Institute of Statistics

Ministry of Planning

Kingdom of Cambodia

JOINT MID-TERM REVIEW REPORT  
ON  
THE PROJECT ON IMPROVING OFFICIAL STATISTICS  
IN CAMBODIA PHASE 3

Phnom Penh, December 14, 2012

National Institute of Statistics, Ministry of Planning,  
The Government of Kingdom of Cambodia  
and  
Japan International Cooperation Agency

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## Abbreviations

ARO	Assistant Regional Officer
CIES	Cambodia Inter-censal Economic Survey
CIPS	Cambodia Inter-censal Population Survey
CTC	Census Technical Committee
C/P	Counterpart
DG	Director General
DDG	Deputy Director General
EA	Enumeration Area
EC	Economic Census
FAO	Food and Agriculture Organization of the United Nations
JCC	Joint Coordination Committee
MEF	Ministry of Economy and Finance
MIME	Ministry of Industry, Mine and Energy
M/M	Minutes of Meeting
MoP	Ministry of Planning
NCC	National Census Committee
NIS	National Institute for Statistics
NSC	National Steering Committee
NSDP	National Strategic Development Plan
OVI	Objectively Verifiable Indicator
PCC	Provincial Census Committee
PDM	Project Design Matrix
PDP	Provincial Department of Planning
PO	Plan of Operations
R/D	Record of Discussion
RGC	Royal Government of Cambodia
RO	Regional Officer
SAS	Small Area Statistics (conducted by PDPs)
SCC	Statistics Coordination Committee
SCO	Senior Commanding Officer
SIDA	Swedish International Development Agency
SMP	Statistical Master Plan
TWG	Technical Working Group
UNFPA	United Nations Population Fund

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## 1. Introduction

### 1-1. Objectives of the Mid-Term Review Study

Japan International Cooperation Agency (JICA) has been cooperating with National Institute of Statistics (NIS), Ministry of Planning (MoP) of the Government of Kingdom of Cambodia (the Royal Government of Cambodia, RGC) in the implementation of the Project on Improving Official Statistics in Cambodia Phase3 since October 2010.

The project was launched on 1 October 2010 and scheduled to be completed on 31 March 2015. Approximately two years after the start of the project, halfway through four years and half of the project period, the Mid-Term Review (the Review) was conducted that was based on the Record of Discussion signed on June 10, 2010 at Phnom Penh.

The objectives of the Review are to review the performance of the project to produce expected effects and contributing to modification of the project plan and to improvement of the implementation structure.

### 1-2. Members of the Review Team

The Review was jointly undertaken by the Cambodian and Japanese sides, with full collaboration from NIS and other stakeholders.

#### <Cambodia Side>

Name	Title and Affiliation
Mr. San Sy Than	Director General, NIS
Mr. Hor Darith Mr. Seng Soeurn	Deputy Director General in charge of Department of Economic Statistics
Mr. Khin Sovorlak	Deputy Director General in charge of Department of Statistical Standard and Analysis
Mrs. Hang Lina Mr. Meng Kimhor Mr. Long Chintha	Deputy Director General in charge of Department of Demographic Statistics, Census and Survey
Mr. Mich Kanthul	Deputy Director General in charge of Department of ICT
Mr. Lim Penh	Director of Department of Economics Statistics
Mr. They Kheam	Director of Department of Statistical Standard and Analysis
Mr. Saint Lundy	Director of Department of Demographic Statistics, Census and Survey
	Director of Department of ICT

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<Japan Side>

Designation	Name	Title and Affiliation
Team Leader	Mr. Kuniaki AMATSU	Advisor, Public Governance and Financial Management Div., JICA
Government Statistics	Mr. Yoshiyuki KOBAYASHI	Senior Researcher, Statistical Research and Training Institute, Ministry of Internal Affairs and Communications
Evaluation Planning	Mr. Ryosuke YOSHIDA	Deputy Director, Public Governance and Financial Management Div., JICA
Evaluation Analysis	Ms. Rie FUSAMAE	Senior Researcher, Foundation of Advanced Studies on International Development (FASID)

### 1-3. Schedule of the Study

The detailed schedule of the Mid-Term Review study is attached as Annex 1.

### 2. Outline of the Project

#### 2-1. Background of the Project

The official statistics in Cambodia were greatly delayed in development due to the civil war. Since 1990s, the official statistics have been gradually developed by the support of the United Nations and other international development partners. However, the official statistics still need to be improved in Cambodia.

Under above mentioned circumstances, RGC requested the technical cooperation project to improve statistical capacity of National Institute of Statistics (NIS) and provincial planning departments. Responding to this request, JICA started the technical cooperation of improving official statistics in Cambodia. Phase 1 which focused on providing trainings to NIS staff started in August 2005, and phase 2 which focused on enhancing capacity of NIS and provincial planning departments mainly through the implementation of the 2008 Population Census started in April 2007 and completed the scheduled termination at the end of September 2010.

Based on the above mentioned cooperation accomplishment, NIS applied for the project as the phase 3 to further improve capacity of statistical staff in NIS and provincial planning departments and to assist smooth implementation of the 2011 Economic Census and other activities. With regard to the 2011 Economic Census, the Sub-decree was enacted by the Royal Government of Cambodia in August 2009, and NIS began the preparation of the Economic Census.

Accordingly, JICA dispatched the detailed planning survey team to discuss with the Cambodian authorities to detail out the project framework and both side signed the minutes of meeting concerned reached a common understanding of details of the project in April 2010. In June 2010, MoP, NIS and JICA agreed the project framework and signed the Record of Discussion. The project commenced in October 2010.

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## 2-2. Summary of the Project

Project Name	: The Project on Improving Official Statistics in Cambodia Phase 3
Cooperation Period	: From October 2010 to March 2015 (four and a half years)
Target Area	: The entire Cambodia
Target Group	: Statistical staff in the NIS and provincial planning departments

### 1.OVERALL GOAL

Statistical results provided by NIS and provincial planning departments will be utilized for planning and implementation of policies, plans, and strategies of line ministries and provincial governments.

### 2.PROJECT PURPOSE

NIS and provincial planning departments will be able to implement the Economic Census, inter-censal population survey, economic statistics survey, and other statistical activities.

### 3.OUTPUTS

(1) NIS and provincial planning departments will be able to conduct planning and implementation of statistical surveys as a consequence of:

Delineation of EA (Enumeration Areas) is completed. The results of the delineation of EA are used for other statistical surveys.

(2) NIS will be able to conduct data processing as a consequence of:

As the output of the data processing and scrutiny of statistical surveys, statistical tables as well as micro-data are prepared. And the statistical tables are released.

(3) NIS will be able to conduct analysis as a consequence of:

The results of statistical surveys are analyzed. The results of the analysis are released.

(4) NIS will be able to conduct dissemination as a consequence of:

The results of statistical surveys are disseminated by means of publication, CD, web site, statistical map, and census atlas. Related personnel share the common understanding in the matter of the statistical surveys (EA, the Census results, etc.).

(5) NIS will be able to conduct small area statistics as a consequence of:

Small area statistics of the Economic Census are tabulated and released. The use of small area statistics is recognized by line ministries concerned and provincial governments.

(6) Provincial planning departments will be able to tabulate and scrutinize data as a consequence of:

Trainings of tabulation and scrutiny of data, and disseminating results of statistical surveys for statistical staff in provincial planning departments are conducted.

(7) NIS and provincial planning departments will be able to keep institutional memory as a consequence of:

Detailed Procedures (e.g. important processes, important examples, manuals) of statistical surveys are prepared and compiled.

(8) NIS and provincial planning departments will be able to conduct coordination as a consequence of:

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Necessary coordination among the related organizations for statistical surveys is properly made.

#### 4.ACTIVITIES

##### [Planning and implementation of statistical surveys]

- 1-1 Plan and implement statistical surveys
- 1-2 Delineate EAs of statistical surveys
- 1-3 Maintain and manage the EAs of statistical surveys

##### [Data processing]

- 2-1 Develop the data processing systems of statistical surveys in the NIS
- 2-2 Conduct the data processing of statistical surveys
- 2-3 Scrutinize the micro-data of statistical surveys
- 2-4 Tabulate and scrutinize the statistical tables of statistical surveys

##### [Analysis]

- 3-1 Analyze the results of statistical surveys

##### [Dissemination]

- 4-1 Compile the publications of results of statistical surveys
- 4-2 Prepare the CDs of results of statistical surveys
- 4-3 Prepare the web-contents of results of statistical surveys
- 4-4 Prepare the statistical maps of results of statistical surveys
- 4-5 Compile the census atlases of results of statistical surveys
- 4-6 Conduct training for using results of statistical surveys to line ministries concerned and provincial governments (including planning departments)
- 4-7 Hold the workshops to disseminate the result of the 2011 Economic Census
- 4-8 Hold the workshops to disseminate the result of the 2013 inter-censal population survey
- 4-9 Hold the workshops to disseminate the result of the 2014 economic statistics survey
- 4-10 Hold the seminar to make the project widely known to the public

##### [Small area statistics]

- 5-1 Develop the village-level data processing systems of the Economic Census in NIS
- 5-2 Conduct training for using the village-level results of the Economic Census to line ministries concerned and provincial governments (including planning departments)

##### [Trainings of provincial planning departments]

- 6-1 Conduct training for regional officers of NIS to become instructors of training for provincial planning departments
- 6-2 Conduct training on tabulation and scrutiny of data for the 2008 Population Census and the 2011 Economic Census (including the 2009 Establishment Listing)
- 6-3 Conduct training on dissemination of results for the 2008 Population Census and the 2011 Economic Census (including the 2009 Establishment Listing)
- 6-4 Develop the data processing systems of statistical surveys in provincial planning departments

##### [Institutional Memory]

- 7-1 Develop and maintain documents on detailed procedures for statistical surveys

##### [Coordination]

- 8-1 Take part in the necessary meetings for statistical surveys

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