

**MINUTES**  
**OF**  
**THE SECOND MEETING OF THE JOINT COORDINATION COMMITTEE**  
**ON**  
**THE PROJECT ON IMPROVING OFFICIAL STATISTICS IN CAMBODIA (Phase II)**

The Second Joint Coordinating Committee Meeting of the Project on Improving Official Statistics in Cambodia (Phase II) (hereinafter referred to as “the Meeting”) under the chairmanship of H.E. San Sy Than, Director General of National Institute of Statistics (hereinafter referred to as “NIS”) and in the presence of the Cambodian authorities concerned, the Team of Experts from Japan International Cooperation Agency (hereinafter referred to as “the Team”) and Resident Representative of Japan International Cooperation Agency Cambodia Office had a discussion.

Both the Cambodian authorities concerned and the Team agreed to make this Minutes of Meetings, in order to confirm the mutual understandings reached through the discussion as attached hereto.

Phnom Penh, March 13, 2008

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Mr. Fumihiko NISHI  
Chief Advisor  
Project on Improving Official Statistics in  
Cambodia (Phase II)  
Japan International Cooperation Agency  
Japan

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H. E. Mr. San Sy Than  
Director General  
National Institute of Statistics  
Ministry of Planning  
Kingdom of Cambodia

## ATTACHED DOCUMENT

The Meeting, which was held on March 13, 2008 at the Meeting Room of NIS, Ministry of Planning of the Royal Government of Cambodia, under the presidency of H.E. San Sy Than, Director General of NIS. There were seventeen participants from NIS and Japan International Cooperation Agency (hereinafter referred to as “JICA”) as well as other line ministries such as Council for the Development of Cambodia and Ministry of Education, Youth and Sports (see Appendix I).

The Meeting consists of four parts: Opening Address of the Project Director, Remark of Resident Representative of JICA Cambodia Office, Reports of the Project, and discussion followed by the report and proposal.

### **I. Opening Address of the Project Director:**

1. First of all, H.E. San Sy Than gave an opening address of the Meeting and presented acknowledgement and gratitude on JICA assistance in Phase II, including the training program and the on-the-job trainings of preparation and implementation for the Population Census and Establishment Listing conducted by NIS and the Team.
2. In addition to introduce NIS recent strategic effort on improving the official statistical system of Cambodia, defined in the documents such as Statistical Master Plan, H.E. San Sy Than reported the present progress of the Population Census, the most important statistical activity in Statistical Master Plan, and the Establishment Listing, one of the strategic activities in the official statistical system. Moreover he also expressed the gratitude for the assistances for a new NIS building funded by its Counterpart Fund of the Non-Project Grant Aid and for successful implementation of the Population Census.

### **II. Remark of Resident Representative of JICA Cambodia Office:**

3. Mr. Kazuhiro YONEDA, Resident Representative of JICA Cambodia Office, expressed his appreciation for the support and contribution of NIS to the Project. He acclaimed that activities in the first year of the Project brought many fruitful output such as successful implementation of Population Census enumeration held from 29 February to 13 March 2008, as well as the training program and several on-the-job trainings to improve the capacity of statistical staff and NIS. He hoped that data coding and analysis of Population Census be also successfully conducted.
4. In addition he appreciated efforts by NIS to synthesize the cycle of key national censuses, such as the Population Census, the Agricultural Census, and the Establishment Census with development policy planning process. For this matter, he hoped that regular cycle of NIS

activities be established soon. A main purpose of the Project on Improving Official Statistics in Cambodia Phase II was to support the Population Census, and a part of the Establishment Census. He looked forward to the initiative by the Royal Government of Cambodia to work on the action plan to implement these activities defined the statistics law.

### **III. Report of the first year Activities of the Project:**

5. Mr. Fumihiko NISHI, Expert of the Project, made his presentation on the major project activities of the first year. They included the dispatch of the Japanese experts for technical assistance through on-the-job training, some classroom training activities, training in Japan and training in Indonesia.
6. As additional activities, he mentioned the completion of construction of the building funded by Non-Project Aid Counterpart Fund by the Government of Japan, with fully equipped with electric network in the building so that NIS could install PCs and other equipment for Census data processing. Moreover, he reported that another fund contribution to the Population Census 2008, which was approved by the Government of Japan for the purpose of supporting to 2008 Population Census and Establishment Listing. In addition he congratulated that under the collaboration among NIS, UNFPA and JICA, Population Census enumeration has been implemented smoothly.
7. Dr. Shunichi INOUE, the expert of the project, submitted the Progress Report No.2 to the meeting. He explained the first year activities of the project. Moreover he proposed the second year activity plan implemented under the project according to the Progress Report No.2.

### **IV. Discussion**

8. Mr. Akira SHIBANUMA, the expert of the Project, commented that through the implementation of the Population Census, NIS has improved the capacity and capability of NIS. He hoped that NIS conducts the future statistical surveys such as agricultural survey and economic survey with the accumulated capacity and capability. Moreover he expressed his appreciation for the cooperation of line ministries, such as Ministry of Education on the 2008 Population Census enumeration. Many teachers joined the 2008 Population Census as enumerators with deep understanding for importance of Population Census.
9. Ms. Kuy Phala, Deputy Director of Department of Planning, MOEYS commented on an issue associated with the participation of Ministry of Education Officials to the Population Census, which many teachers had to stop their classes in schools for several weeks.

Therefore she asked NIS for consideration in the future planning of the Population Census.

10. Mr. Mich Kanthul, Director of Economics Statistics Department of NIS, reported the results of establishment surveys conducted in Phonm Penh and sample Establishment Listing conducted in Sihanoukville in this fiscal year. The surveys were successfully conducted in spite of having some difficulties such as obtaining understanding from establishments. He emphasized the necessity that survey be conducted by enumerators in pair. He gave comments of requesting financial support from JICA to conduct the nation-wide survey.
11. H.E. San Sy Than hoped to produce a good result of Establishment Listing as a first step toward Economic Census. He introduced that NIS planed to implement Economic Census in 2011 and Agricultural Census in 2009, based on Statistical Master Plan, both of which were to be implemented every ten years based on Statistics Law. Estimated cost of Economic Census and Agricultural Census was two million US Dollars and three million US Dollars respectively, according to his prospect, although he added that NIS needed to examine several factors to make DSA of staff increase. He implied that a part of fund must be covered by Royal Government, although financial and technical assistance from a donor organization was required.
12. H.E. San Sy Than called for the coordination between the projects implemented in NIS, especially with ICT development supported by Statistics Sweden and the United Nations Development Plan. He also expected the improvement of dissemination of small area statistics, which had been limited in the Population Census 1998.

#### **V. Closing Address:**

13. At the end of the meeting, H.E. San Sy Than concluded that the strong intention of NIS to make the Population Census successful as the most important opportunity of capacity development for NIS personnel, which would further strengthened the official statistical system.

The Agenda of the JCC

**The Second Joint Coordinating Committee (JCC) Meeting  
for the Project on Improving Official Statistics in Cambodia Phase II**

At the Meeting Room (1<sup>st</sup> Floor), National Institute of Statistics, Ministry of Planning

Thursday March 13 , 2008 at 14:30AM

## Agenda

- 14:30-14:35 : Opening Address of H.E. San Sy Than, Director General of National Institute of Statistics, Ministry of Planning
- 14:35-14:40 : Remark of Mr. Kazuhiro YONEDA, Resident Representative of JICA Cambodia Office
- 14:40-15:10 : (1) Brief Report of the Project Phase II in 2007FY  
of Mr. Fumihiko Nishi, Chief Advisor of the Project  
(2) Progress Report of the Project Phase II in 2007FY  
of Dr. Shunichi Inoue, Leader of the Project
- 15:10-15:20 : Discussion
- 15:20-15:25 : Closing Address of H.E. San Sy Than, Director General of National Institute of Statistics, Ministry of Planning

## APPENDIX II The Member of JCC

**List of Participant for the Meeting of Joint Coordinating Committee (JCC)  
At National Institute of Statistics, Meeting Room, First Floor  
March 13, 2008**

### 1. Chairman

H.E. Mr. San Sy Than, Director General of NIS / Project Director

### 2. Member

Ms. Hang Lina, Deputy Director General of NIS / Project Manager

Mr. Has Bunton, Deputy Director General of NIS (*absent*)

Mr. Seng Soeurn, Deputy Director General of NIS

Mr. Khieu Sary, Deputy Director General of NIS (*absent*)

Mr. Vy Heang, Director of General Statistics Department, NIS (his staff attended)

Mr. Hor Darith, Director of Demographic Statistics, Censuses and Surveys  
Department, NIS

Mr. Theng PAGNATHUN, Director of Planning Investment Department, Ministry  
of Planning

Mr. Tith Vong, Director of Social Statistics Department, NIS (*absent*)

Mr. Mich Kanthul, Director of Economics Statistics Department, NIS

Ms. Heng Sokun, Director of Bilateral Aid Coordination Department, Japan-Asia  
Pacific-America, CRDB, Council for the Development of Cambodia (CDC) (her  
staff attended)

Ms. Heang Seakly, Deputy Director of General of Planning, Ministry of Planning  
(*absent*)

Ms. Kuy Phala, Deputy Director of Department of Planning, MOEYS

Mr. Kazuhiro YONEDA, Resident Representative of JICA Cambodia Office

Ms. Minori TERADA, Project Formulation Advisor of JICA Cambodia Office

Mr. Fumihiko NISHI, Chief Advisor of the Project

Dr. Shunichi INOUE, JICA Expert of the Project

Mr. Akira SHIBANUMA, JICA Expert of the Project

Mr. Takayuki KURITA JICA Expert / Coordinator of the Project