

Minutes of the Fifth Meeting of 2013 Cambodia Inter-censal Population Survey Technical Committee (CIPS-TC)

The fourth meeting of the CIPS-TC was held by the National Institute of Statistics (NIS)/ Ministry of Planning (MOP) at 9:00 am on 19 September 2012. This meeting was presided over by H.E. Mr. Chhay Than, Senior Minister, Minister of Planning, and Chairman of CIPS-TC2013.

Participants:

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| - H.E. Mr. Ouk Chay | Secretary of State, Ministry of Planning |
| - H.E. Mr. Phoeurk Sarin | Advisor to MOP |
| - H.E. Mr. San Sy Than | Director General, NIS |
| - H.E. Ms. Hang Lina | Deputy Director General, NIS |
| - Mr. Meng Kimhor | Deputy Director General, NIS |
| - Mr. Yi Soktha | Representative of UNFPA Cambodia |
| - Mr. Chap Rathana | Representative of UNFPA Cambodia |
| - Mr. Fumihiko Nishi | Chief Advisor of JICA Project |
| - Mr. Hiromi Mizuta | JICA Expert |
| - Mr. Joji Sawada | JICA Expert |
| - Mr. Yem Suong | Advisor to MOP |
| - Mr. They Kheam | Director of Census and Survey Department (CSD), NIS |
| - Mr. Su Kimprethy | Deputy Director of CSD, NIS |
| - Mr. Sin Serey Vuth | Deputy Director of CSD, NIS |
| - Mr. Chan Nipol | Deputy Director of CSD, NIS |
| - Mr. Kim Net | Deputy Director of Social Statistics Department, NIS |
| - Mr. Long Lok | Vice Bureau Chief |
| - Mr. Youk Seng An | JICA Project Assistant |

Starting the meeting, **H.E. Mr. Chhay Than** thanked to all the participants and mentioned as follows: Today meeting will review the work plan and the budget, and discuss challenges in addition to the progress report. Then H.E. Chairman invited H.E. Mr. San Sy Than for the progress report of the CIPS2013.

H.E. Mr. San Sy Than, DG mentioned as follows: The CIPS2013 is one of the designated surveys by Statistics Law of Cambodia and should be conducted between two population censuses. Its results are very crucial for updating population indicators and for analyzing the current trend. We have done a lot of works until now. The NIS technical staff has cooperated with UNFPA and JICA in order to prepare for sample villages, forms, manuals, and mapping. The pretest of the CIPS2013 was conducted after training.

H.E. Ms. Hang Lina, DDG mentioned as follows: We have done many works such as printing manuals and forms, conducting pretest in Kampong Speu and Siem Reap province,

recruiting mapping staff, conducting mapping training, selecting sample villages. However, we have encountered a shortage of budget nearly \$6,000- as the attached. I requested UNFPA to provide this amount because this has not been included in the original budget plan.

Regarding the next schedule, we will conduct refresh mapping training for ROs/AROs from 20 to 22 September 2012, mapping training for 10 core staff on 24 September 2012, and mapping training for NIS and provincial officers on 25 and 26 October 2012. We will conduct the field operation of mapping from 01 to 17 November 2012. We hope that complete drawn maps will be sent to the NIS by 23 November 2012.

Mr. Meng Kimhor, DDG reported as follows: He mentioned two points: 1) completion of village sample selection; 2) data processing. Regarding village sample selection, NIS officers have selected 955 sample villages with Mr. Rama Rao and Dr. Patterson. The lists of sample villages by province have been sent to all the Provincial Departments of Planning to check and confirm and will be sent back to the NIS.

CSPro training for data processing was conducted from 24 September to 10 October 2012 by UNFPA consultant and 15 NIS officers participated.

Mr. Nishi, Chief Advisor of JICA Project mentioned as follows: All kinds of printing materials should include two logos of both Government of Japan and JICA.

Mr. Yi Soktha, UNFPA Cambodia mentioned as follows: Regarding a shortage of budget nearly \$6,000-, we will discuss with UNFPA consultant and will consider reviewing the budget plan in 2012.

Mr. Chap Rathana, UNFPA Cambodia mentioned as follows: He suggested the NIS to make an accurate budget plan because we wouldn't be able to revise the budget plan many times. All the expenses should be based on the common standard between UNFPA and JICA. With regard to a shortage of budget, we will review the budget plan in 2012.

H.E. Chairman thanked to all the participants for sharing ideas to solve some problems on the CIPS2013 and for great efforts to the preparation for conducting the CIPS2013.

At the end of the meeting, H.E. Chairman concluded as follows:

- The preparation for conducting the CIPS2013 is going smoothly;

- Regarding a short of budget, he requested DG to prepare the revised budget plan with UNFPA in case the RGC couldn't allocate;
- All the expenses should be based on the common standard between UNFPA and JICA so that we may not have accounting problems later on.
- The launching of the enumeration of the CIPS2013 was fixed on 03 March 2013. By well cooperation among NIS, UNFPA, and JICA, the CIPS2013 will be successful and obtain the results with higher quality;
- It remains five months only until the survey date of the CIPS2013. But there are many works to do such as mapping, procurement, training, and the preparation for data processing, etc.

The meeting was closed at 11:30 am with great pleasure.

Secretary, Minutes Taker

Hang Lina