

## **Minutes of the Second Meeting of 2013 Cambodia Inter-censal Population Survey Technical Committee (CIPS-TC)**

The second meeting of the CIPS-TC was held by the National Institute of statistics (NIS) / Ministry of Planning (MOP) at 9:00 am on 15 August 2011.

### **Participants:**

1. H.E. Chhay Than, Senior Minister and Chairman of the CIPS-TC	Chair
2. H.E. Ouk Chay, Secretary of State and Vice-chairman	member
3. H.E. Rin Virak, Under-Secretary of State and Member	Member
4. H.E. San Sy Than, Director General, the NIS and Standing member Member	
5. H.E. Phoeurk Sarin, Advisor and member	Member
6. H.E. Ms. Hang Lina, Deputy Director General, the NIS and Secretary	Member
7. Mr. Meng Kimhor, Deputy Director General, the NIS	Member
8. Mr. They Kheam, Director of Census Department	Member
9. Mr. Yem Suong, Advisor	Member
10. Mr. Chap Ratana, Office Manager UNFPA	Member
11. Mr. Fumihiko Nishi, Chief Advisor of JICA Project	Member
12. Ms. Satoko Nadamoto, Project formation advisor, JICA	Member
13. Mr. Yasuo Ishida, JICA Expert	Member
14. Dr. Hirohata Nobuo, JICA Expert	Member
15. Ms. Emi Harada, JICA Expert	Member
16. Dr. Fukuyo, JICA Expert	Member
17. Ms. Jun Konishi, JICA Expert	Member
18. Mr. Sin Sereivuth, Deputy Director of Department	Member
19. Mr. Chan Niphol, Deputy Director of Department	Member
20. Mr. Kim Net, Deputy Director of Department	Member
21. Mr. Pen Socheat, Bureau Chief	Member
22. Ms. Som Somalin, Bureau Chief	Member
23. Mr. Youk Seng An, Project Assistant, JICA Project	Member

### **Agenda of the Meeting**

1. Welcome address by Senior Minister of Planning
2. Report by H.E. Director General of the NIS
3. Report by H.E. Ms. Hang Lina
4. Report on updating village and Enumeration Area (EA) frame by Mr. Meng Kimhor
5. Report on designing Forms and manuals by Mr. Yem Suong
6. Report on EA maps and logo by Mr. Sin Sereivuth
7. Comments by Mr. Nishi, JICA Project Chief Advisor
8. Discussion
9. Logo approval
10. Closing

At the beginning, H.E. Chhay Than, Senior Minister addressed to welcome all the members for participation in this meeting. Senior Minister stated that on 19 May 2011, we held the first meeting of the CIPS2013 with the main discussion on: appointing the committee members; work plan and budget estimation; the number of samples more than the CIPS2004 based on population growth; updating village frame; and updating the maps of selected EAs.

After confirmed the agenda to the meeting, Senior Minister gave the floor to H.E San Sy Than, Director General to report the progress of preparation for the CIPS2013.

Director General stressed on the smooth progress of the preparation for the CIPS2013 than the CIPS2004. Director General mentioned that the results of this survey would provide the up-to-date

data of the 2008 Population Census and for serving any consideration. For example, the 2008 Population Census data has provided population per establishment at the 2011 Economic census, and so on.

H.E. Ms. Hang Lina reported works which achieved by responsible officers after the first CIPS2013 meeting. She stated that the core staff of the CIPS2013 worked according to the work plan and prepared the survey plan. The resource mobilization workshop was held on 28 June 2011. The estimated budget for the CIPS2013, that is, USD 701,817 was disclosed at the workshop. Responding to this estimation, UNFPA mentioned quickly that it would provide about USD 500,000 or 600,000 and JICA also stated about USD 162,000. Therefore, this workshop was greatly successful.

Sample size has already been fixed by Mr. Sok Kosal. That is, 955 villages and 28,650 households will be sampled. But the name list of the sampled villages has not been fixed yet since we are waiting for the completion of updating the village frame. The preparation for the selected EA maps also is waiting for the completion of fixing the sampled villages.

The Forms of the CIPS2013 has already been drafted by Mr. Yem Suong and Mr. Sok Kosal. The preparation for the manuals for enumerator, supervisor, and trainer are in progress.

## **1. Updating village frame**

Mr. Meng Kimhor reported that, after received updated village lists from each province, he checked and sent them back to each province for rechecking. He found the following administrative boundary changes based on the sub-decrees: In Phnom Penh capital, Dangkao khan (district) was divided into two khans: Dangkao and new Posenchey, after 20 communes moved from Kandal province; New Posenchey khan has 13 sangkats (communes); In Kampot province, one commune was divided into two communes; In Paoy Paet city, Banteay Meanchey province, one sangkat was divided into two sangkats.

Mr. F. Nishi, Chief Advisor of JICA Project suggested that, if the above mentioned boundary changes were fixed, the related documents including the new sub-decrees should be distributed as soon as possible because these changes should be reflected also to the final results of the 2011 Economic Census and the GIS data.

Related to this issue, Mr. Meng Kimhor is expecting to obtain the related documents of the Ministry of Interior and the Ministry of Land Management, Construction and Urbanization (MLCU) until the end of August 2011.

## **2. Form Design**

Mr. Yem Suong reported that new forms of CIPS2013 was based on the 2008 Population Census excluding Part 5 and reviewed some topics.

Mr. F. Nishi mentioned that “House List” on Form A should be “Household List”, “State owned enterprise” in column 23 on Form B no longer existed, and some more options should be added in “INFORMATION ON OWNERSHIP OF SOME FACILITIES BY THE HOUSEHOL” of Part 4 on Form B such as fridge, washing machine since there was more space on this page.

Mr. Meng Kimhor requested to add a question on the use of air conditioner in order to study the level of people living standard.

Mr. They Khem commented that, on column (10) of Part 3, the birth registration seemed difficult to get accurate information if we asked like this question according to his experience worked with the Ministry of Interior.

Ms. Hang Lina requested to keep Part 5 on death in household because it was important to estimate mortality.

Mr. Ishida commented that, although all the topics were very important and useful for government, Form B should be simplified. Regarding column 8 of Page 6, we have to give clear definition on kitchen.

Senior Minister advised that we needed comprehensive training to enumerators. Regarding some topics related to line ministries, we should clarify with them. For example, the mortality and fertility, age for school enrolment, and birth registration should be comparable with the 2008 Population Census.

### **3. Mapping preparation and logo**

Mr. Sin Sereivuth reported that, regarding mapping preparation, he was also waiting for the completion of updating the village frame and the name list of sampled villages. He requested to redraw the maps of the selected villages if the budget was available.

Ms. Hang Lina said that redrawing the maps of the selected villages was required.

As for the logo of the CIPS2013, Senior Minister prefers the almost same design as the 2008 Population Census by just changing Census into Inter-censal.

Mr. F. Nishi mentioned that there was no JICA logo on “Plan of the 2013 Inter-Censal Population Survey”. He requested to print also JICA logo from the next publication as well as the 2008 Population Census.

Mr. Chap Ratana responded that “Plan of the 2013 Inter-Censal Population Survey” was for the resource mobilization workshop which was supported by UNFPA only and there was not yet official agreement on the CIPS2013 among the MOP, JICA, and UNFPA at that time.

Senior Minister agreed that all donors’ logos should be put on all the publications of the CIPS2013.

Last of all, Senior Minister expressed his sincere thank to all the working team members for good discussion leading to the next step. Senior Minister knew that all the members would like to discuss more. However, due to time constraints, we need to close this meeting.

The meeting was closed at 12:00 with good atmosphere.

**Minute Takers**

**Hang Lina**

**Seen and agreed  
Senior Minister of Planning  
Chairman of CIPS-TC2013**

**Chhay Than**