



Ministry of Planning

National Institute of Statistics

**Minutes on the 2nd Census Technical Committee Meeting
On Friday, 21 July 2006**

1- Person participated in the meeting

HE. Chhay Than	Senior Minister, Minister of Planning, Chairman of CTC
HE. Ouk Chay	Secretary of State, Ministry of Planning
HE. In Saroeung	Under-secretary of State, Ministry of Planning
HE. San Sy Than	Director General of NIS
HE. Rong Chhorn	Secretary General of Council of Ministers
Ms. Bettina Maas	UNFPA Representative, Cambodia and her colleagues
Ms. Nami Kasahara	JICA, Cambodia
Mr. F. Nishi	JICA Expert for NIS and his colleagues
Mr. Ith Sotha	Director of Geographic Department, MLMC
Mr. Chan Rozik	Ministry of Interior
Ms. Hang Lina	Deputy Director General of NIS
Mr. Has Bunton	Deputy Director General of NIS
Mr. Seng Soeun	Deputy Director General of NIS, and
All members of Census Technical Committee Working Groups.	

2- Meeting Process

The second meeting of Census Technical Committee was organized by NIS. To start the meeting the Senior Minister, Minister of Planning and Chairman of CTC HE. Chhay Than addressed the remarks then asked HE. San Sy Than, Director General of NIS and Ms. Hang Lina, Deputy Director of NIS to report about the progress of census activities. According to the reports the census activities have been done so far as follow:

- NCC and CTC have been formed and their first meeting have been organized;
- Two reports have been sent to the Prime Minister and Deputy Prime Minister;
- Census Questionnaires and Manuals have been drafted and pre-tested for two times in ten villages (3 urban, 7 rural), by NIS staff with supported from UNFPA;
- The completed pre-test census questionnaires are coding and editing by NIS staff, then will be entered into the computers to test the data entry program that was set up by them.
- 20 NIS staff have been training on EA delineation by JICA;
- 30 NIS staff have been trained for mapping field work by JICA and sent to the first four provinces in Rotanak Kiri, Mondul Kiri, Kratie and Stoeung Traeng. After

that they will be sent to the 2nd four provinces of Koah Kong, Sihanouk Ville, Odar Mean Chey, and Preah Vihear.

- In the case of EA delineation in the fields, JICA has divided into 3 areas to facilitate the works to be finish on time. The 3 areas were A, B and C. Area A approximately 165 communes will be delineated according to satellite map, area B approximately 955 communes will be delineated according to white map drawn from the satellite map, and area C approximately 580 communes will be delineated according to the health facility maps and 1998 census maps.

Planned for next activities:

- Participate in the Census Advocacy and Resource Mobilization Workshop (P.Penh) organize by UNFPA
- Participate in the ASEAN Meeting on 2010 Round of Population Census (Siem Reap) organize by UNSD
- Consultation of 2008 Census Questionnaires with interest line ministries (Ministry of Rural Development and Ministry of Education Youth and Sports)
- Organize Stakeholders Workshop on 2008 Census Questionnaires
- Follow up action and revision of Census Questionnaires and instruction to enumerators and supervisors in the light of recommendation made at the workshop
- Pre-Test staff training
- Second Pre-Test of 2008 Census Questionnaires
- Review equipment in Data Processing division, draft Data Processing plan and testing data entry program, data processing software requirement and providing in-house capacity building training to key NIS technical staff with apply to draft census questionnaires.
- Evaluation and finalize of 2008 Census Questionnaires and printing.

After the reports of HE. San Sy Than, and Ms. Hang Lina, HE. Chairman has opened for discussion. The discussion could be both, on the reports and on the coordination budget between UNFPA and JICA.

Ms. Nami Kasahara, stated that to focus on 2008 Cambodia Population Census JICA's Project Plan has been revised from (August 2005 – August 2007) to (August 2005 – March 2007) and then will start a new Project from April 2007 – August 2010. She said, JICA is supporting and will support on the main 2008 census activities such as: EA delineation, Data processing, Data analysis, and Data Dissemination. Besides JICA's Project, NIS requested Non Project Grant Aid Counterpart Fund for constructing a new building. The Japanese Government has been considering the request in the final stage. The new building will be a very important place to store the census questionnaires, putting the computers for data processing, and sitting for coding and editing.

Mr. Nishi stated as follows: As mentioned at the first CTC, in this year, we have clear role allocation and cost sharing on the 2008 Population Census. That is, UNFPA is cooperating to Census Planning mainly: bearing the most of the cost and playing the role of a main supporter to NIS. On the other hand, JICA is cooperating to Delineation of EA: bearing the most of the cost and playing the role of a main supporter to NIS. Because of this clear role allocation and cost sharing, the preparation of the Census in this year is going smoothly. Therefore, also in the following years, it would be better to have such clear role allocation and cost sharing. JICA will be able to bear the most of the cost on Data Processing, Analysis, and Dissemination. In addition, JICA will be able to play the role of a main supporter to NIS in

these fields. However, it would be very happy for JICA to join and coordinate with UNFPA and other donors.

Ms. Bettina Maas Thanked the JICA office, and is grateful for their good and continued cooperation. She raised that the Royal Government of Cambodia should lead all activities and resource mobilization. Regarding to resource mobilization, the RGC organized a workshop and also had sent the Census Plan to organizations and agencies in Cambodia and elsewhere. The RGC should review what has been done and what were the resources has been received. It would be interesting to see where the government stands on resource mobilization UNFPA's country program in Cambodia has been pre-approved for 2006-2010. For work on population and development, it includes the Census, Statistical capacity building, and statistical utilization and dissemination at central and decentralized levels. For the 2006 annual work plan, UNFPA had supported the census, technical assistance, CDHS 2005, and mobilizing resources. UNFPA has been well known as a supporter to the census and key broker for mobilizing resources in all countries as well as providing technical assistance in the various stages of the census including for data processing, dissemination and analysis. In this role, UNFPA was asked to submit a project proposal to the German government. However, from years of experience, we know that it is impossible to raise resources only for enumerators and DSA for training. A donor who only pays for enumeration doesn't exist. It is better to approach donors with a package of activities, including the data collection, analysis, utilization and dissemination. UNFPA doesn't have the resources to completely cover enumeration, therefore the government will need to raise the shortfall. If Japan would be willing to contribute to the enumeration, that would be good. It will not be possible to find any donor who would totally fund the \$1.2 million for enumeration. We must share the burden. Unfortunately we have not yet come to the possibility of basket funding, so we must manage things this way. With regards to the budget plan in our hand, it has not been cleared yet. UNFPA has confirmed, but JICA not yet confirmed along with the German Government. So, it should not be sent out.

Ms. Nami Kasahara noted: JICA will discuss with the Embassy of Japan to find the possibility to support the DSA for field enumeration. She agreed not to sent out the budget plan yet, JICA will also face the problem.

HE. Senior Minister asked how much budget available now? what was the planned? Who was confirmed and who was not confirmed? According to the plan he has seen seem to put in package already. Could we rearrange them?

HE. San Sy Than said that was good to have a coordination between donors and also very useful if JICA could find additional budget for training and enumeration. He had answered to Ms. Bettina Maas that so far NIS has communicated with WFP (for mapping). We have planned to approach donors like EU, and other agencies for census vehicles. Relating to the plan, the budget gap balance was 2.9 million, this is not yet included contribution from JICA. If JICA contribution included, the gap would be smaller. Time was constrain, so we should solving as soon as possible.

Ms. Bettina Maas: There are some parts of the Census Plan already confirmed and signed with the government. She thought that no need to develop new package, just review and the original plan then clarify the gaps. The portions on analysis and dissemination may be shifted. The mix cannot be changed, just send the same package to donors showing the gaps. Some may give a lump sum, which can be distributed afterwards. Don't change the plan, stick to the original which was approved by the Prime Minister. It is just a matter of matching the

interests of donors and their requirements. She asked what other partners the NIS have approached: the UK, Switzerland, Germany, WFP?

HE. Chhay Than Chairman of CTC concluded the meeting by asking NIS to discuss with UNFPA and JICA about the budgeting as soon as possible because time getting shorter. He promised to meet anytime if UNFPA and JICA wanted to meet him as well as HE. Secretary and Under Secretary of State or HE. Director General of NIS. He also stressed that we will have another meeting soon.

Phnom Penh, 09 August 2006
Minute Taker

Approved

Ms. HANG LINA

Chhay Than
Chairman of CTC
Senior Minister
Minister of Planning