

## GENERAL POPULATION CENSUS OF CAMBODIA 2008

### Summary of Minutes of the fourth Census Technical Committee Meeting Wednesday, 25 October, 2006

#### Attendance:

H.E. Chhay Than	Senior Minister, Minister of Planning
H.E. Ouk Chay	Secretary of State, Ministry of Planning
H.E. In Saroeung	Under Secretary of State, Ministry of Planning
H.E. San Sy Than	Director General of National Institute of Statistics, MOP
Ms. Bettina Maas	UNFPA Representative, and her colleagues
Mr. F. Nishi	JICA Expert and his colleagues
Mr. Ith Sotha	Director of Geography Department, MoLC
Mr. Rep Moi	Representative of the Ministry of Interior
Mr. Seng Soeun	Deputy Director General of NIS, MOP
Mrs. Hang Lina	Deputy Director General of NIS, MOP
Mr. Has Bunton	Deputy Director General of NIS, MOP
Mr. Hor Darith	Director of Census Department; and

All member of Census Technical Committee working groups.

#### Agenda of the meeting:

- 1- Report on the Census Activities
- 2- Discussion on the Census budget and Census Activities
- 3- Discussion on the creation of the National Census Publicity Committee
- 4- Other Business.

#### I- Report on the Census Activities:

It was reported by H.E. San Sy Than and Mrs. Hang Lina that the census budget had been supported US\$ 1.5 million from the UNFPA's regular budget, US\$ 1.5 million from the German Government through UNFPA, US\$ 0.6 million from JICA, and US\$ 2.0 million from Japanese Grant Aid Counterpart Funds, and the gap would be US\$746,758 to be requested from Government budget including expenses for buying cars and salaries of statistical officers and other staff. Ten groups had been created for updating all census manual:

- 1- Data processing manual,
- 2- Coding manual,
- 3- Training Guide,
- 4- Enumerator manual,
- 5- Supervisor manual,
- 6- Census Forms,
- 7- Village Frame,
- 8- Update and verify maps with MOI, and MOLC,
- 9- Census Publicity Group,
- 10- Keeping all census' files.

It was said that the data processing plan had been written, and data entry program also had been set up for all, village questionnaire, form A, and form B. they will be tested after the final pre-test of the questionnaires in early December, 2006.

**Planned to the end of this year:**

- The final questionnaires will be tested in 5 EAs ( 2 EAs in Phnom Penh, and 3 EAs in Kandal province), the will enter the data to test the data entry program,
- Program batch editing would be prepared,
- Planned to have NCC meeting in the first week of December, 2006,
- JICA will conduct an Introduction on CSPRO course for the census core group from 13 November to 29 December, 2006.
- Continue to draw census maps in the fields as well as digitizing in the computer,
- Continue to update and finalize all census manuals.

**II- Discussion on the census budget and census' activities:**

The out-come of the discussion were:

- The gap of the census budget was US\$746,758
- The NIS was going to apply for the 2<sup>nd</sup> counterpart fund of the Japan Non-Project Grant Aid for the purpose of the project for the implementation of the census to fulfill the shortage of the fund for the census other than the new building. In addition, the NIS applied for a new NIS project phase II for the census assisted by JICA other than the current NIS project phase I for Statistical trainings and the delineation EAs.
- UNFPA and JICA had agreed on the Data Processing Plan which was written by Mr. Harry Lode, but wanted to discuss more detail.
- F. Nishi, JICA Expert, confirmed as follows: As discussed at the 2<sup>nd</sup> CTC, only the contributed donors, which contributed to such expenses as the DSA for the supervisors and enumerators of the census that no donor would like to contribute, will be able to be in charge of the analysis and dissemination of the census. The CTC won't approve even if some other donors offer to contribute to only the analysis and dissemination after this.
- The CTC agreed Mr. F. Nishi's report basically.
- It was agreed to involve the census project into the PMG for the year 2009-2010.
- NIS continue to seek budget for the census and to contact MEF for Government budget.

**III- Discussion on the Census Publicity:**

- The draft of the creation of the Census Publicity Committee (CPC) has been drafted.
- It was agreed to add more members such as the chief of the TV and Radio Union, some NGOs, MOI (Department of Local Administration).
- It was suggested from UNFPA to have a meeting among CPC members to prepare the publicity plan, and UNFPA would support the meeting.
- It was asked from the Minister the reasonable time to start the campaign, because it would confuse the people due to the National Election.

Because it was not discuss on the other business, the meeting has been concluded and finished at 11:30.

**Minutes Taker**

**HANG LINA**