

**Minutes of the 1st Meeting of Provinces and Line Ministries
on the preparation for 2009 Nation-wide Establishment Listing of Cambodia**

Date: 11 Dec 2008

Attendants in the meeting:

- 1- Nis Staff
 - 2- Provincial Planning Department Staff
 - 3- Line Ministries staff
 - 4- JICA Experts
- Total around 120 people

I- Welcome speech by H.E In Saroeun, Secretary of State.

H.E welcomed all participants in the meeting. He especially thanked JICA for supporting the NIS in conducting the Population Census and the Establishment Listing. H.E also mentioned the history of Establishment Survey. The NIS has conducted large scale surveys nationwide 3 times already in the year 1993, 1995, 2000 and quarterly surveys for three years in 2001, 2002 and 2003, which were supported both technically and financially by Asian Development Bank (ADB). But the above surveys were suspended for many years because of the lack of funds. H.E also told the participants to make the best effort to collect the information from establishments. Some establishments will hide the information of the financial matters because they are afraid of tax payment. And some establishments will not cooperate with us.

II. Report by H.E. San Sy Than, Director General, the NIS

By the assistance of JICA Project on Improving Official Statistics in Cambodia Phase II, the NIS has conducted the General Population Census of Cambodia 2008 and organized the province and line ministries meeting on the 2009 Nation-wide Establishment Listing of Cambodia.

H.E said that the NIS has conducted a series of establishment surveys since 1993, 1995, and 2000. In the forthcoming 2009 Nationwide Establishment Listing, the NIS is holding a meeting of the relevant line ministries, provincial and municipal planning departments to request their cooperation and explain the listing form to them. The Statistics Law was enacted in May 2005 and it is the strong base for the development of statistics in the future.

In the Statistics Law, the NIS needs to conduct the Economic or Establishment Census at least once every 10 years. Thanks to technical and financial assistance from JICA and the Government of Japan so that we can conduct establishment survey. Then Statistical System of Cambodia will serve better for the needs of data users in the areas of macro-economics and indicators related establishments. The Establishment Listing will provide a frame for various economic surveys and assessments.

III. Brief report by Mrs. Chhoy Kim Sor

IV. Welcome speech by Ms. Tereda, JICA Cambodia Office

V. Introductory report by Mr. Nishi, JICA Chief Advisor

Mr. Nishi briefly mentioned that this survey was a little difficult and it's different from Population Census. It needs the cooperation from the owners of establishment. And he strongly requested the intervention from Senior Minister to promote conducting the Establishment Listing.

He told that, to make the Establishment Listing successful, we needed to publicize the Establishment Listing through 810 banners, the media system, and a uniform of T-shirts. Then, the owners of establishment will understand and allow enumerators to interview. Mr. Nishi suggested that Minister of Information would cooperate with the NIS in the public announcement matter.

VI. Detail report by Mr. Mich Kanthul, Director, the NIS

Mr. Mich Kanthul explained the draft of the outline of the 2009 Nationwide Establishment Listing of Cambodia, in detail step by step.

- 1-Purpose of the Listing
- 2-Reference date of the Listing
- 3-Period of the Listing enumeration
- 4-Legal basis of the Listing
- 5-Areas coverage of the Listing
- 6-Coverage of the Listing
- 7-Field organization
- 8-Method of the Listing
- 9-Estimated number of establishments in Cambodia
- 10- Topics to be studied
- 11- Data processing, Analysis, and Dissemination
- 12- Fund contribution
- 13- Preparatory stages of the Listing

VII. Discussion

During discussion, a participant from the Ministry of Commerce (MOC) commented on "Ownership of Organization". He wanted to modify some concept about the items in Column 7 because some concepts are not correct in Cambodian Language, and not available in Cambodian Law. He suggested correcting as follows:

1- Individual proprietorship: it is an establishment which is run by only one person with the unlimited responsibility for creditors in case the establishment was bankrupt.

4- Cooperative: it is not mentioned in the Law. When people begin to run a cooperative, they don't register in this kind of business usually.

5- Limited Company: it is an establishment which is run by 2 people and over with the limited responsibility for creditors within the property of the establishment.

10. Branch of foreign company:

A participant from the Ministry of Industry, Mining, and Energy (MIME) asked a question on Column 6 and 7. He asked what the meaning of registration in Column 6 is. Some manufactures and factories have to register at MIME. Which ministry are we talking about on Column 6?

Mr. F. Nishi explained that in Column 6 the enumerators should record based on the registration to MOC. If an establishment didn't register to MOC, the enumerators should record as "Not registered" even if the establishment registered to other ministries.

The participant from MIME suggested that the NIS should record also based on the registration to MIME in this Listing because some factories and manufactures were registered and received a license from MIME.

Responding to the suggestion, Mr. Mich Kanthul said the NIS would work closely with MIME to cooperate in conducting the 2009 Nation-wide Establishment Listing Survey of Cambodia.

A participant from Bantey Meanchey asked how many participants from Ministry of Women Affair (MWA) would come to each province, if they participate in the Establishment Listing. Those people should be qualified. If they are not qualified, who would take care of them?

Responding to the question, DG said we didn't know the number of participant from MWA yet. But Mr. Nishi answered that probably only one staff from MWA would join us in each province and they will work as just an observer in the Establishment Listing.

Furthermore, a participant from Bantey Meanchey asked about the DSA and transportation fee for an enumerator, that is, how much one enumerator would get per day.

Responding to the question, Mr. Nishi said that, regarding the DSA and transportation fee for enumerators, we didn't yet decided. We are now discussing this matter. It will be \$12 or \$13 per day in average.

A participant from Pursat asked that, under the new law of modification of province, the boundaries of some provinces were changed. What can we do for this problem?

Mr. Mich Kanthul said that we would conduct the Establishment Listing in all villages even though it does not belong to the old province.

A participant from Battambang province said that in urban villages the enumerators could list 55 establishments per day but in rural villages it would take time to go from one establishment to another. How can enumerators do this?

Responding to this, Mr. Mich Kanthul said that 55 establishments was an average number. Therefore, in urban villages more than 55 establishments should be listed per day. It can be 65 to 70 establishments per day.

A participant from Battambang province suggested that we should fix the number per day in urban villages immediately to avoid confusion among the enumerators.

VIII. Closing remarks by H.E Director-General of the NIS

This meeting is the most important step in the preparation for the Establishment Listing. And H.E hopes that it will be beneficial for Cambodian Royal Government to list establishments for line ministries, data users, and other stakeholders. Finally, H.E has a special thank to Chief Advisor, JICA Experts, Representative of JICA, and all participants and also wish to have a good health and good luck.