

Royal Government of Cambodia
Pilot Survey of the 2011 Economic Census

Form (Draft)

STRICTLY CONFIDENTIAL

This is used only for the statistical purposes and not used for taxation.

1. Area information

Area	Name	code
1-1 Province/Municipality		
1-2 District		
1-3 Commune		
1-4 Village		
1-5 Enumeration Area/Block		

2. Establishment Information

2-1 Serial number of establishment in EA			
2-2 Name of establishment or name of representative			
2-3 Address of establishment	Street No.		Building No.
2-4 Information for contact	Office Tel No.	Name of contact person	Tel. No. of contact person
2-5 Reference information	Fax No.	E-Mail address	Website

[Section for Enumerator]

Name of Enumerator	Mr./Ms.				
Interviewing Date	First	Second	Third		
Supplementary Questionnaire	Delivery date	Collecting date	Rewriting date	(note)	Not delivered
Checking of questionnaire	First	Second			
Remarks					
Signature of Enumerator					

[Section for Department of Planning of Phnom Penh]

Name of staff involved	
Checking date of questionnaire	
Remarks	

[Section for NIS staff]

Name of staff involved	
Checking date of questionnaire	
Remarks	

3 Sex of representative of this establishment		1 Male	2 Female	<input type="checkbox"/>		
4 Registration to administrative agencies						
4-1 Registration to the Ministry of Commerce		1 Registered	2 Not registered	<input type="checkbox"/>		
4-2 Official license or approval from Ministries or Agencies Specify names of ministries or agencies from which this establishment obtain the official license or approval for its business operation.	1				<input type="checkbox"/>	
	2				<input type="checkbox"/>	
	3				<input type="checkbox"/>	
	4				<input type="checkbox"/>	
5 Ownership of establishment (Legal status)	1 Individual proprietor (with no registration)	2 Sole proprietor (with registration)	3 General partnership	<input type="checkbox"/>		
	4 Limited partnership	5 Private limited company	6 Public limited company			
	7 Subsidiary of foreign company	8 Branch of foreign company	9 Commercial representative office of foreign company			
	10 Cooperative	11 State-owned organization	12 Local government-owned organization			
	13 Non-governmental organization	14 Others				
6 Single unit, Head or Branch office		1 Single unit	2 Head office	3 Branch office	<input type="checkbox"/>	
7 Tenure, kind and area (square meters: m ²) of business place						
7-1 Tenure of business place		1 Owned	2 Rented	3 Others	<input type="checkbox"/>	
		Specify form of the tenure. ⇒				
7-2 Kind of business place		1 Street business	2 Home business	3 Business at market	4 Others	<input type="checkbox"/>
		Specify the kind. ⇒				
7-3 Area (square meters: m ²) of business place		1 under 3 m ²	2 3 ~ under 5 m ²	3 5 ~ under 10 m ²	4 10 m ² and more	<input type="checkbox"/>
		Specify actual area ⇒			<input type="text"/>	
8 Year of starting the business					<input type="text"/>	
9 Business hours	9-1 Opening time		(hour)	(minute)	<input type="text"/>	
			am	<input type="text"/>		:
	pm	<input type="text"/>	:	<input type="text"/>		
	9-2 Closing time		(hour)	(minute)		
am			<input type="text"/>	:	<input type="text"/>	
		pm	<input type="text"/>	:	<input type="text"/>	

Checked by Enumerator	OK (If ok, circle this)
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10 Number of persons engaged actually in this establishment during one week before 1 March 2010		[Persons]		
		1 Male	2 Female	3 Total
10-0 Total number of persons engaged		<input type="text"/>	<input type="text"/>	<input type="text"/>
10-1 Self-employed proprietors, sole proprietors		<input type="text"/>	<input type="text"/>	<input type="text"/>
10-2 Unpaid family workers		<input type="text"/>	<input type="text"/>	<input type="text"/>
10-3 Regular employees (those who are employed on a continuous basis for more than one month period)		<input type="text"/>	<input type="text"/>	<input type="text"/>
10-3-1 Managers (not employers), professionals, technicians and associate professionals		<input type="text"/>	<input type="text"/>	<input type="text"/>
10-3-2 Clerical support workers and service and sales workers		<input type="text"/>	<input type="text"/>	<input type="text"/>
10-3-3 Craft and related trades workers, and plant and machine operators and assemblers		<input type="text"/>	<input type="text"/>	<input type="text"/>
10-3-4 Elementary occupations such as cleaners, laborers in construction etc.		<input type="text"/>	<input type="text"/>	<input type="text"/>
10-4 Temporarily-employed workers (other employees than "regular employees")		<input type="text"/>	<input type="text"/>	<input type="text"/>
11. Kind of main business activities which this establishment is engaged in. • Describe what are done in this establishment. For example, selling (to wholesalers or consumers), manufacturing or repairing goods, or providing services. • Describe these goods or services also.				<input type="text"/>
Questions 12 to 14 relate to the following enterprises only.				
1) Response to Question 5 is General partnership, Limited partnership, Private limited company, Public limited company or Subsidiary of foreign company;				
2) Response to Question 6 is Head office.				
12 Number of branch offices				<input type="text"/>
13. Total number of the entire regular employees on 1 March 2010				<input type="text"/>
14. Kind of business activities of the entire enterprise				
14-1 Kind of the main business activity Select the largest one in terms of value added or manpower inputted.				<input type="text"/>
14-2 Kind of the second main activity in case this establishment has two or more kinds of activities.				<input type="text"/>
Questions 15~20 are asked to only Single unit and Head office in Question 6.)				
15 Does this establishment or this enterprise keep documents of the Capital Contributions, the Balance Sheet and the Income Statements?		1 Yes <input type="text"/>	2 No <input type="text"/>	<input type="text"/>
Question 16 refers to only establishments whose response to Question 15 is "No".				
16 Amount of sales and operating expenses per day in the recent month and Number of working days.				[in US \$]
16-1 Total amount of sales per day in the recent month		<input type="text"/>	16-3 Total amount of operating expense per day in the recent month	
16-2 Number of working days in the recent month		<input type="text"/> days	16-3-1 (of which) Total amount of employees' salaries and wages	
			<input type="text"/>	

Checked by Enumerator	OK (If ok, circle this)
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Questions 17 to 20 refer to only establishments whose response to Question 15 is "Yes".		[in US \$]	
17 Total amount of assets at the end of December 2009 (Sum of 17-1 and 17-2)	<input type="text"/>	18 Total amount of equity held at the end of December 2009	<input type="text"/>
		18-1 (of which) Capital/Share capital	<input type="text"/>
17-1 Non-current assets (fixed assets)	<input type="text"/>	19-1 Total amount of Non-current liabilities at the end of December 2009	<input type="text"/>
17-2 Current assets	<input type="text"/>	19-2 Total amount of Current liabilities at the end of December 2009	<input type="text"/>
20 Amount of revenues and expenses during 2009, under "Accrual basis accounting" which records revenues and related expenses during 2009.			
20-1 Operating revenue (Sum of 20-1-1 ~ 3)	<input type="text"/>	20-4 Operating expenses (Sum of 20-4-1 ~ 19)	<input type="text"/>
20-1-1 Sales of manufactured products of production enterprises	<input type="text"/>	20-4-1 Salaries and wages	<input type="text"/>
20-1-2 Sales of goods of non-production enterprises	<input type="text"/>	20-4-2 Fuel, gas, electricity and water	<input type="text"/>
20-1-3 Sales/Supply of services	<input type="text"/>	20-4-3 Travelling and accommodation	<input type="text"/>
20-2 Operating Cost (Sum of 20-2-1 ~20-1-3)	<input type="text"/>	20-4-4 Transportation	<input type="text"/>
20-2-1 Costs for products sold of production enterprises	<input type="text"/>	20-4-5 Rental expenses	<input type="text"/>
20-2-2 Costs for goods sold of non-production enterprises	<input type="text"/>	20-4-6 Repair and maintenance expenses	<input type="text"/>
20-2-3 Costs of services supplied	<input type="text"/>	20-4-7 Entertainment expenses	<input type="text"/>
20-3 Other revenue (Sum of 20-3-1 ~ 12)	<input type="text"/>	20-4-8 Commission, advertising, and selling expenses	<input type="text"/>
20-3-1 Grant/subsidy	<input type="text"/>	20-4-9 Other taxes	<input type="text"/>
20-3-2 Dividend received or receivable	<input type="text"/>	20-4-10 Donation expenses	<input type="text"/>
20-3-3 Interest received or receivable	<input type="text"/>	20-4-11 Management, consultant, other technical, and other similar services expenses	<input type="text"/>
20-3-4 Royalty received or receivable	<input type="text"/>	20-4-12 Royalty expenses	<input type="text"/>
20-3-5 Rental received or receivable	<input type="text"/>	20-4-13 Bad debts written off expenses	<input type="text"/>
20-3-6 Gain from disposal of fixed assets (capital gain)	<input type="text"/>	20-4-14 Amortization/depletion and depreciation expenses	<input type="text"/>
20-3-7 Gain from disposal of securities	<input type="text"/>	20-4-15 Increase/decrease in provisions	<input type="text"/>
20-3-8 Share of profit from joint venture	<input type="text"/>	20-4-16 Loss on disposal of fixed assets	<input type="text"/>
20-3-9 Realized exchange gain	<input type="text"/>	20-4-17 Realized exchange loss	<input type="text"/>
20-3-10 Other revenues	<input type="text"/>	20-4-18 Unrealized exchange loss	<input type="text"/>
		20-4-19 Other expenses	<input type="text"/>
		20-5 Interest expenses paid to residents	<input type="text"/>
		20-6 Interest expenses paid to non residents	<input type="text"/>
		20-7 Profit tax	<input type="text"/>

Checked by Enumerator: OK (If ok, circle this)