

## Appendix 2 Concepts and Definitions

[\*1] : for Basic Tabulation , [\*2] : for Detailed Tabulation , others : for both tabulations

### 1. Population aged 15 years old and over

#### <Age>

Age is that as of the last day of the reference week.

#### <Marital status>

Marital status is classified according to the actual situation, regardless of the legal status of the family register.

#### <Relationship to the head of household>

##### Spouse of the head:

Wife or husband of the head of household

##### Other family members:

Family members other than the spouse of the head

#### <Education> [\*2]

All persons are classified into “**Attending school**”, “**Graduated from school**” and “**Never attended**”, according to whether they attend school or not. Further “**Attending school**” is classified into “**Primary school, junior or senior high school**”, “**Junior college**” and “**College or university, including graduate school**”. “**Graduated from school**” is classified into “**Primary school, junior or senior high school**”, “**Junior college**”, “**College or university**” and “**Graduate school**”.

Those who have an equivalent qualification of graduation from the above-mentioned schools with the same enrollment qualification and duration of school attendance are classified into each of the corresponding categories.

#### <Labour force status>

Population aged 15 years old and over is classified as follows according to the activity in which each person was engaged during the reference week. (\*)

The following definitions conform to the international standard stipulated by the ILO.

#### Labour force:

Employed person and Unemployed person among population aged 15 years old and over

##### Employed person:

Employed person at work and Employed person not at work

#### Employed person at work:

All persons who worked for pay or profit, or worked as unpaid family workers for at least one hour during the reference week

#### Employed person not at work:

Among the persons with jobs but not at work during the reference week

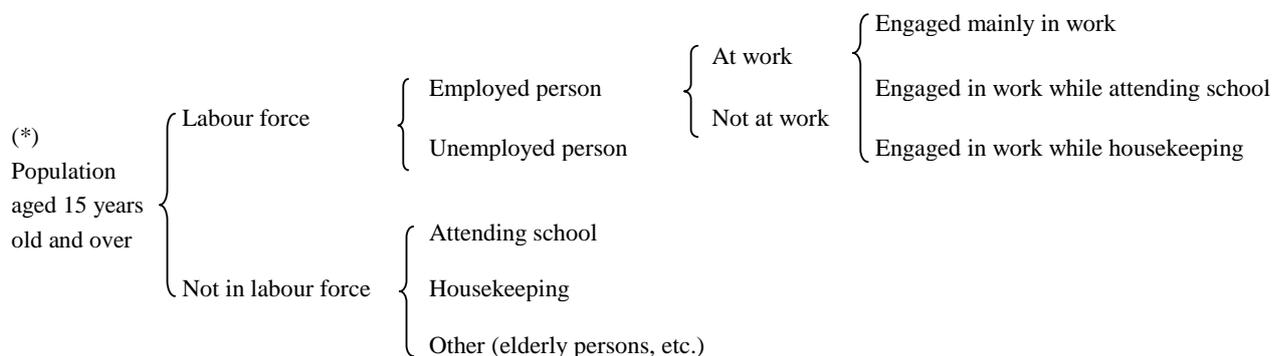
- i Employee who did not work during the reference week but who received or expected to receive wage or salary
- ii Self-employed worker who did not work during the reference week and whose absence from work has not exceeded 30 days

Family workers who were not at work during the reference week are classified into Unemployed persons or Not in labour force.

#### Unemployed person:

Persons who satisfy the following conditions:

- i with no job and did no work at all during the reference week (other than employed person);
- ii ready to work if work is available; and
- iii did any job seeking activity or preparing to start business during the reference week (including waiting the outcome of the job seeking activity done in the past)



**Not in labour force:**

Population aged 15 years old and over who are not classified as Employed person or Unemployed person

**Labour force participation rate:**

$$= \{(\text{Labour force}) / (\text{Population aged 15 years old and over})\} \times 100$$

**Employment rate:**

$$= \{(\text{Employed person}) / (\text{Population aged 15 years old and over})\} \times 100$$

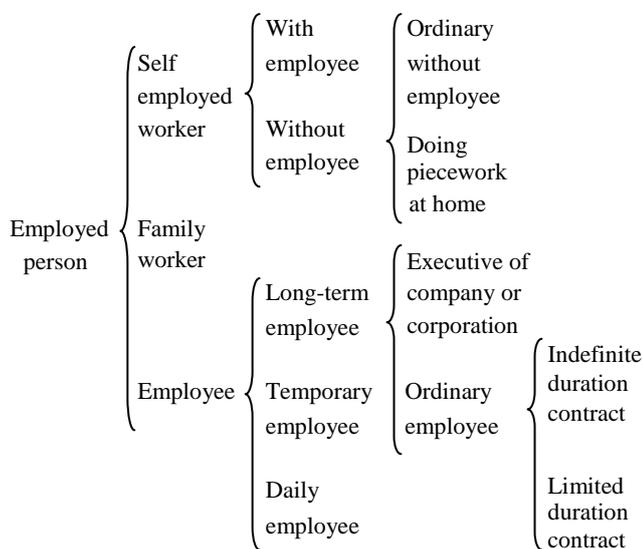
**Unemployment rate:**

$$= \{(\text{Unemployed person}) / (\text{Labour force})\} \times 100$$

**2. Employed person**

If persons worked in two or more jobs, they are referred by their main jobs.

**<Status in employment>**



**Self-employed worker:**

Persons who own and operate unincorporated enterprises. Self-employed workers are divided into “Self-employed worker with employee” and “Self-employed worker without employee”.

**Self-employed worker with employee:**

Self-employed workers who usually employ one or more employees in their enterprises

**Self-employed worker without employee:**

Self-employed workers who operate their own businesses alone or only with members of the families

**Ordinary without employee:**

Self-employed workers without employee who are not classified as doing piecework at home

**Doing piecework at home:**

Persons who do piecework at home

**Family worker:**

Unpaid workers who engage in businesses which are operated by a member of the family

**Employee:**

Persons who work for wages or salaries as employees of companies, associations, governments or unincorporated enterprises.

Employees are classified into “Long-term employee”, “Temporary employee” and “Daily employee” according to the status in employment.

**Long-term employee:**

Executives of company or corporation and Ordinary employee

**Executive of company or corporation:**

Executives, managing directors and auditors of private companies, associations, public corporations, etc.

**Ordinary employee:**

Persons who work on contract of no specific period or more than a year excluding Executive of company or corporation above mentioned

**Indefinite duration contract:**

Ordinary employees who work on contract of no specific period

**Limited duration contract:**

Ordinary employees who work on contract of more than a year

**Temporary employee:**

Persons who work on contract of a month or more but not more than a year

**Daily employee:**

Persons who work on daily basis or on contract of less than a month

**<Type of employment>**

Employee, excluding Executive of company or corporation are classified into seven categories of “Regular employee”, “Part-time worker”, “Arbeit (temporary worker)”, “Dispatched worker from temporary labour agency”, “Contract employee”, “Entrusted employee” and “Other” according to how they are called at their workplaces. Six categories except “Regular employee” are classified into “Non-regular employee”.

**<Weekly days of work>**

It refers to the total actual days of work during the reference week whether main job or not. As for “Employed person not at work”, it is 0 days.

**Average weekly days of work:**

$$= (\text{The aggregate weekly days of work}) / (\text{Employed person at work: Unknown weekly days of work is excluded})$$

**<Weekly hours of work>**

It refers to the total actual hours of work during the reference week. If a person worked at more than one job during the reference week, all the hours of work for each job are summed up. As for “Employed person not at work”, it is 0 hours.

**Aggregate weekly hours of work:**

The total of Weekly hours of work by adding up all Employed person at work

**Average weekly hours of work:**

= (Aggregate weekly hours of work) /  
(Employed person at work: Unknown weekly hours of work is excluded)

<**Monthly days of work**>

It refers to the total actual days of work during the reference month.

**Average monthly days of work:**

= (The aggregate monthly days of work) /  
(Scope of tabulation\*)

\*Scope of tabulation: Employed person -  
{(employed person who didn't work a single day during the month) + (unknown monthly days of work)}

Note: Part of employed persons not at work, persons who worked a day or over during the month but not in a reference week, are included.

<**Monthly hours of work**>

Following formula is applied to each Employed person at work.

= {(Weekly hours of work) / (Weekly days of work)} × (Monthly days of work)

**Average monthly hours of work:**

= (The aggregate monthly hours of work) /  
(Employed person at work: Unknown monthly days of work is excluded)

<**Annual days of work**>**Average annual days of work:**

= (The annual total of aggregate monthly days of work) / (Scope of tabulation\* per month)

\*Scope of tabulation for each month: Employed person -  
{(employed person who didn't work a single day during the month) + (unknown monthly days of work)}

Note: Part of employed persons not at work, persons who worked a day or over during the month but not in a reference week, are included.

<**Annual hours of work**>**Average annual hours of work:**

= (The annual total of aggregate monthly hours of work) / (Employed person at work per month: Unknown monthly hours of work is excluded)

<**Characteristics of employment**>**Industry:**

Industry is classified on the basis of the Standard Industrial Classification for Japan (JSIC) according to the main types of businesses or industries of establishments, proprietors and so on which persons were engaged actually during the

reference week.

Dispatched workers from temporary labour agency are requested to report the industry of the establishments which they actually work in (dispatched). This means that they are classified into each industry. (Until December 2012, they reported the dispatching industry, which was classified into "Services, N.E.C.")

"Non-agricultural industries" are all industries except "Agriculture and forestry". Unclassifiable industry is classified into "Non-agricultural industries" for the sake of convenience.

**Occupation:**

Occupation is classified on the basis of the Occupational Classification for the Population Census of Japan according to the kinds of works which persons were engaged actually during the reference week.

Dispatched workers from temporary labour agency are requested to report the occupation which they are actually engaged in at an establishment they are dispatched to.

**Number of persons engaged in enterprise:**

It refers to the total number of persons who are usually employed in the entire enterprise as a whole, including head offices, branch offices, stores, factories, and so on. As for Dispatched workers from temporary labour agencies, they are classified according to the number of persons engaged in each enterprise which they actually work in (dispatched). In case of persons employed by central or local governments etc., they are classified under the category "Government", regardless of the number of persons engaged in enterprises.

**Type of organization:** [\*1]

Classified into unincorporated, company, other corporation and government. A public corporation, an educational foundation, medical institution, religious corporation and other organization are contained in other corporation.

<**Job tenure**> [\*2]

The period of time since Employed person started to work the present job

<**Changing jobs**> [\*2]**Changed jobs:**

Employed person who left previous jobs in the past 1 year

**Began work:**

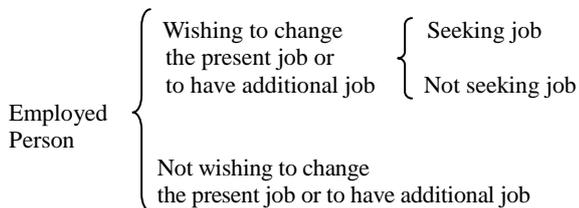
Employed person who began work in the past 1 year

**Rate of Changed jobs:**

= {(Changed jobs) / (Employed person)} × 100

**<Whether wishing to change or to have additional job> [\*2]**

Employed person are classified according to their desire for work as follows:



**Wishing to change the present job or to have additional job:**

Employed persons who wish to give up the present jobs in order to work in other jobs, or who wish to have another job in addition to the present job.

Persons who wish to change the type of work in the same companies are not considered as “wishing to change the job”.

**Seeking job:**

Among those wishing to change the present job or to have additional job, persons who actually seek job or who make arrangements to start new businesses

**Not seeking job:**

Persons not classified in “Seeking job”

**Not wishing to change the present job or to have additional job:**

Employed persons other than those wishing to change the present jobs or those wishing to have additional jobs

**<Whether wishing to change work time> [\*2]**

**Wishing to have more work time:**

Employed persons who wish to increase work time in the present jobs

**Wishing to have less work time:**

Employed persons who wish to decrease work time in the present jobs

**3. Unemployed person**

**<Reason for seeking a job>**

It refers to the reason why a person was seeking a job.

**Quitted a job:**

“Quitted a job involuntarily” and “Quitted a job voluntarily”

**Quitted a job involuntarily:**

“Mandatory retirement, or termination of employment contract” and “Circumstances of employer or business”

**Mandatory retirement, or termination of**

**employment contract:**

Unemployed persons who left the previous job due to mandatory retirement or termination of employment contract

**Circumstances of employer or business:**

Unemployed persons who left the previous job due to circumstances of employer or business (bankruptcy, restructuring, etc.)

**Quitted a job voluntarily:**

Unemployed persons who left the previous job due to personal or family circumstances

**Newly started to seek a job:**

“Graduated from school”, “Necessary to earn revenue” and “Other”

**Graduated from school:**

Unemployed persons who newly started to seek a job after graduating from school

**Necessary to earn revenue:**

Unemployed persons who newly started to seek a job, being necessary to earn revenue

**Other:**

Unemployed persons who newly started to seek a job for other reasons

**<Method used to seek a job> [\*2]**

If there were two or more methods, all methods were answered. And main method was distinguished.

**<Duration of unemployment> [\*2]**

It refers to the period of time during which persons with no jobs have been doing any job seeking activities or preparing to start businesses.

**<When sought a job or prepared to start a business> [\*2]**

It refers to whether sought a job or prepared to start business during the survey month.

**<Unemployed person who left the previous job> [\*2]**

Unemployed person with previous jobs who were seeking jobs for leaving the previous jobs

**4. Not in labour force**

**<Whether wishing to work> [\*2]**

Not in labour force is classified into the following three categories according to the desire for work:

**Wishing to work:**

Persons who wish to be engaged in a job

**Waiting to start a new job:**

Persons who had made arrangements to take up paid employment or undertake self-employment activity

**Not wishing to work:**

Persons who don't wish to work

## 5. Person who had a job previously

### <When left the previous job> [\*2]

Persons who left the previous jobs are classified into the following three categories according to when left the previous jobs. With regard to “Status in employment of the previous job”, “Type of employment of the previous job”, “Industry of the previous job”, “Occupation of the previous job” and “Number of persons engaged in the previous enterprise”, only the results of persons who left the previous jobs in the past 3 years are tabulated.

- i **Left the previous job more than 3 years ago**
- ii **Left the previous job within more than 1 to 3 years**
- iii **Left the previous job in the past 1 year**

## 6. Household

### <Type of household>

#### **Two-or-more-person household:**

A household composed of a group of two or more persons sharing living quarters and living expenses

#### **One-person household:**

A household composed of one person who lives by him/herself in his/her own house, a rented room, a dormitory or a boarding house, etc.

Employees who live by themselves with their employer’s households are regarded as members of their employer’s households.

### <Relative household>

A household composed of the head of the household and one or more of his/her family members

### <Nuclear family household>

Among relative households, a household whose family members are composed of “the head of the household and spouse of the head” or “parent(s), and his/her child(ren)”

### <Household of couple>

Household of couple refers to the follows among Two-or-more-person household composed of the head of household and other family members only are classified as follows;

- i **Household of couple only**
- ii **Household of couple and their parent(s)**
- iii **Household of couple and their child(ren)**
- iv **Household of couple, their child(ren) and parent(s)**

In this classification, “Couple” means the youngest

couple in the household. If there are two or more couple, it refers the youngest husband’s couple in the household.

“Husband” or “Wife” applies to only the couple and “Parent” or “Child” (never-married) means that of the couple.

### <Mother-child household>

A household composed of the single-female-parent and unmarried child aged 19 years old or younger

### <Aged-person household>

Aged-person household are classified as follows.

- i Two-or-more-person household of male aged 65 years old and over, female aged 60 years old and over only
- ii Two-or-more-person household of male aged 65 years old and over only
- iii Two-or-more-person household of female aged 60 years old and over only, at least with female aged 65 years old and over
- iv One-person household aged 65 years old and over (elderly one-person household)