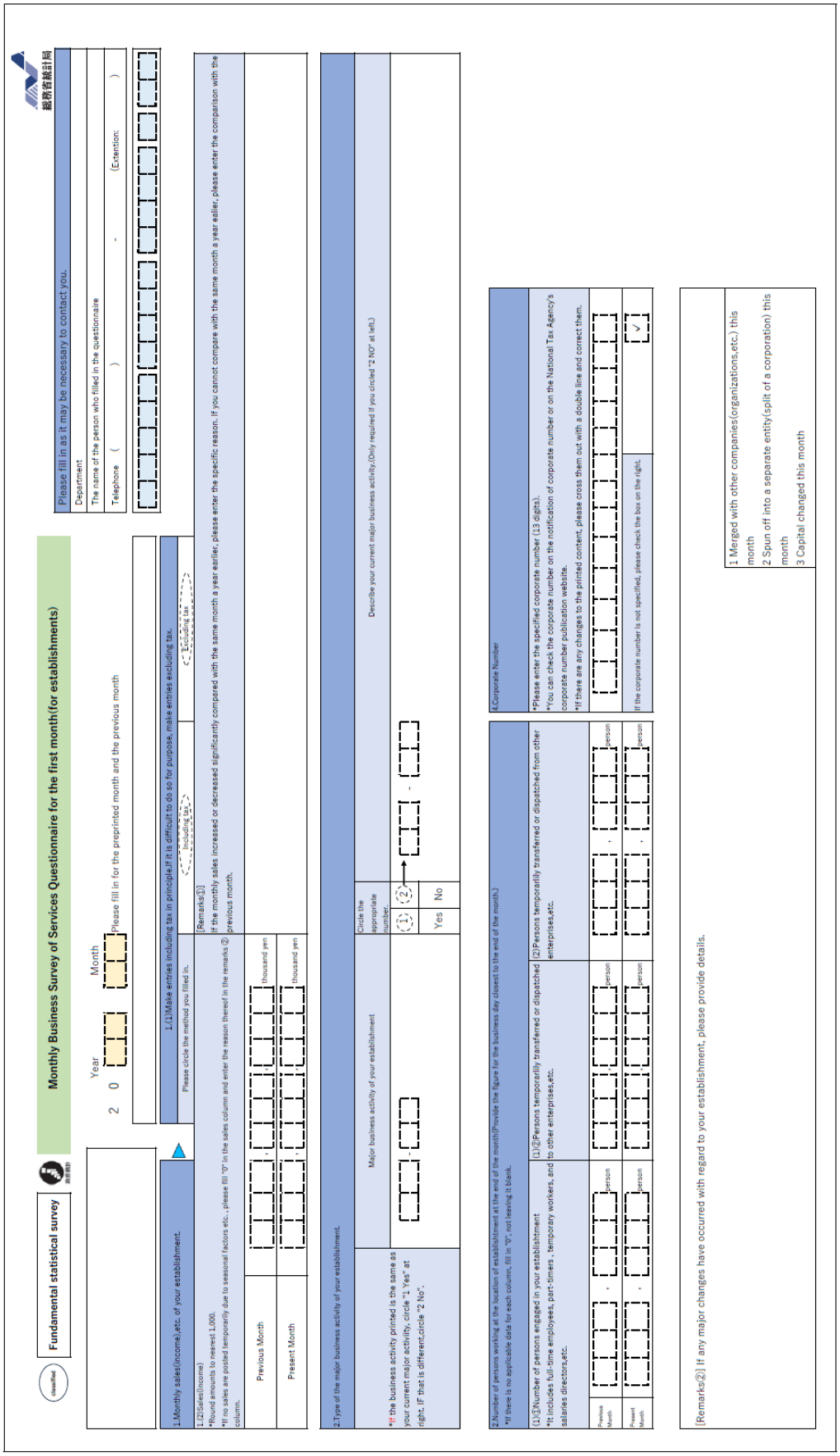
Appendix 5
Form of Questionnaire

1 Monthly Business Survey of Services Questionnaire for the first month (for establishments)



2 Monthly Business Survey of Services Questionnaire for the first month (for enterprises, etc.)

Fundamental statistical survey

Monthly Business Survey of Services Questionnaire for the first month(for enterprises,etc.)

総務省統計局

Year 2 0 Month Please fill in for the preprinted month and the previous month

Please fill in as it may be necessary to contact you.

Department

The name of the person who filled in the questionnaire

Telephone ( ) - (Extension:)

1.Monthly sales(income),etc. of your company(organization,etc.)

1 (1)Make entries including tax in principle.If it is difficult to do so for purpose, make entries excluding tax.

Please circle the method you filled in. <Including tax> <Excluding tax>

	1.(2)Details of business activities •For business activities which you decided not to implement from this month, use double lines to strike through the name of the business activities, and please enter the situation in the remarks ② column by business activity.	1.(3)Sales(income) •Round amounts to nearest 1,000. •If no sales are posted temporarily due to seasonal factors etc., please fill "0" in the sales column and enter the reason thereof in the remarks ② column.	[Remarks①] If the monthly sales increased or decreased significantly compared with the same month a year earlier, please enter the specific reason.If you cannot compare with the same month a year earlier, please enter the comparison with the previous month.
1	-	Previous Month , thousand yen Present Month , thousand yen	
2	-	Previous Month , thousand yen Present Month , thousand yen	
3	-	Previous Month , thousand yen Present Month , thousand yen	
4	-	Previous Month , thousand yen Present Month , thousand yen	
5	Others •Provide the figure of business activities other than to 4, and describe those business activities in the remarks ② column.	Previous Month , thousand yen Present Month , thousand yen	[Remarks②] If any major changes have occurred with regard to your company (organization,etc.), please provide details. 1 Merged with other companies(organizations,etc.) this month 2 Spun off into a separate entity(split of a corporation) this month 3 Capital changed this month
	Entire enterprise(total) •Provide the total sales of the entire enterprise into the total column, not leaving it blank.	Previous Month , thousand yen Present Month , thousand yen	

2.Number of persons working at the location of establishment of your company(organization,etc.) at the end of the month(Provide the figure for the business day closest to the end of the month.)
•If there is no applicable data for each column,fill in "0",not leaving it blank.

	(1)(3)Number of persons engaged in your company(organization,etc.) •It includes full-time employees, part-timers , temporary workers, and salaries directors,etc.	(1)(2)Persons temporarily transferred or dispatched to other enterprises,etc.	(2)Persons temporarily transferred or dispatched from other enterprises,etc.
Previous Month	, person	, person	, person
Present Month	, person	, person	, person

3.Corporate Number

•Please enter the specified corporate number (13 digits).
•You can check the corporate number on the notification of corporate number or on the National Tax Agency's corporate number publication website.
•If there are any changes to the printed content, please cross them out with a double line and correct them.

If the corporate number is not specified, please check the box on the right. ✓

3 Monthly Business Survey of Services Questionnaire (for establishments)

Fundamental statistical survey

Monthly Business Survey of Services Questionnaire(for establishments)

総務省統計局

Year 2 0 Month Please fill in for the preprinted month and the previous month

Please fill in as it may be necessary to contact you.

Department

The name of the person who filled in the questionnaire

Telephone (- (Extention:)

1.Monthly sales(income),etc. of your establishment.

1.(1)Make entries including tax in principle.If it is difficult to do so for purpose, make entries excluding tax.

Please circle the method you filled in. <Including tax> <Excluding tax>

1.(2)Sales(income)

*Round amounts to nearest 1,000.

*If no sales are posted temporarily due to seasonal factors etc., please fill "0" in the sales column and enter the reason thereof in the remarks ② column.

[Remarks①]

If the monthly sales increased or decreased significantly compared with the same month a year earlier, please enter the specific reason. If you cannot compare with the same month a year earlier, please enter the comparison with the previous month.

thousand yen

[How to fill out the questionnaire]

About "1.(1)Sales(income)"

・Provide the figure of entire monthly sales(income) of the establishment.

・The sales(income) include sales for supply of services and sales of article (including indirect tax etc.) in the establishment. They also include cost such as purchase amount and salary and total income from all operations of the establishment.

2.Number of persons working at the location of establishment at the end of the month(Provide the figure for the business day closest to the end of the month.)

*If there is no applicable data for each column, fill in "0", not leaving it blank.

(1)①Number of persons engaged in your establishment

*It includes full-time employees, part-timers , temporary workers, and salaries directors,etc.

person

(1)②Persons temporarily transferred or dispatched to other enterprises, etc.

person

(2)Persons temporarily transferred or dispatched from other enterprises, etc.

person

4.Corporate Number

*Please enter the specified corporate number (13 digits).

*You can check the corporate number on the notification of corporate number or on the National Tax Agency's corporate number publication website.

*If there are any changes to the printed content, please cross them out with a double line and correct them.

[Remarks②] If any major changes have occurred with regard to your establishment, please provide details.

1 Merged with other companies(organizations,etc.) this month

2 Spun off into a separate entity(split of a corporation) this month

3 Capital changed this month

4 Monthly Business Survey of Services Questionnaire (for enterprises, etc.)

classified | Fundamental statistical survey

Monthly Business Survey of Services Questionnaire (for enterprises,etc.)

総務省統計局

Please fill in as it may be necessary to contact you.

Department

The name of the person who filled in the questionnaire

Telephone ( ) - (Extention:)

Year 2 0 ☐☐ Month ☐☐ Please fill in for the preprinted month

1.Monthly sales(income),etc. of your company(organization,etc.)

1.(1)Make entries including tax in principle.If it is difficult to do so for purpose, make entries excluding tax.

Please circle the method you filled in. Including tax / Excluding tax

	1.(2)Details of business activities *For business activities which you decided not to implement from this month, use double lines to strike through the name of the business activities, and please enter the situation in the remarks ② column by business activity.	1.(3)Sales(income) *Round amounts to nearest 1,000. *If no sales are posted temporarily due to seasonal factors etc. , please fill "0" in the sales column and enter the reason thereof in the remarks ② column.	[Remarks①] If the monthly sales increased or decreased significantly compared with the same month a year earlier, please enter the specific reason. If you cannot compare with the same month a year ealier, please enter the comparison with the previous month.
1	☐☐☐ - ☐☐☐	☐☐☐ , ☐☐☐ , ☐☐☐ thousand yen	
2	☐☐☐ - ☐☐☐	☐☐☐ , ☐☐☐ , ☐☐☐ thousand yen	
3	☐☐☐ - ☐☐☐	☐☐☐ , ☐☐☐ , ☐☐☐ thousand yen	
4	☐☐☐ - ☐☐☐	☐☐☐ , ☐☐☐ , ☐☐☐ thousand yen	
5	Others *Provide the figure of business activities other than to 4. and describe those business activities in the remarks ② colomn.	☐☐☐ , ☐☐☐ , ☐☐☐ thousand yen	[Remarks②] If any major changes have occurred with regard to your company (organization,etc.), please provide details.
	Entire enterprise(total) *Provide the total sales of the entire enterpriese into the total column, not leaving it blank.	☐☐☐ , ☐☐☐ , ☐☐☐ thousand yen	1 Merged with other companies(organizations,etc.) this month 2 Spun off into a separate entity(split of a corporation) this month 3 Capital changed this month

2.Number of persons working at the location of establishment of your company(organization,etc.) at the end of the month(Provide the figure for the business day closest to the end of the month.)
*If there is no applicable data for each column,fill in "0",not leaving it blank.

(1)①Number of persons engaged in your company(organizations,etc.) *It includes full-time employees, part-timers , temporary workers, and salaries directors,etc.	(1)②Persons temporarlily transferred or dispatched to other enterprises,etc.	(2)Persons temporarlily transferred or dispatched from other enterprises,etc.
☐☐☐ , ☐☐☐ person	☐☐☐ , ☐☐☐ person	☐☐☐ , ☐☐☐ person

3.Corporate Number

*Please enter the specified corporate number (13 digits).
*You can check the corporate number on the notification of corporate number or on the National Tax Agency's corporate number publication website.
*If there are any changes to the printed content, please cross them out with a double line and correct them.

☐☐☐☐☐☐☐☐☐☐☐☐☐

If the corporate number is not specified, please check the box on the right. ☐ ✓