

Outline of Nepal Economic Census 2018 (Draft)

1. Purpose of the Census

The Census aims:

- a) to provide with the fundamental statistics on the current status of the business activities of the establishments and enterprises including the financial aspects, which the central government and the local district offices require for profiling of the nation, policy-making, calculating of System of National Account etc., and academic researchers and other users need for their own study,
- b) to provide with the directories of establishments and enterprises for the sampling frame of various sample surveys on businesses.

2. Reference date of the Census

The Census is taken as of 14 April 2018, and the enumeration is conducted within two and half month period from 14 April to 30 June 2018.

The confirmation of Enumeration Area is conducted from 25 to 26 March 2018, the establishment listing is from 27 March to 13 April 2018.

3. Area of the Census

The Census covers all areas throughout the country.

4. Legal basis of the Census

The Census is taken on the basis of the following legislation:

- a) Statistics Act 1958
- b) *A Special Census Act that mandates for an independent committee for the census (to be discussed)*

5. Coverage of the Census (Refer to Annex 1.)

The Census covers all establishments which exist at the reference date in the territory of Nepal.

The following establishments, however, are excluded:

- a) Non-registered establishments classified into “Section A, Agriculture, forestry and fishing” specified in the United Nations International Standard Industrial Classification of Economic Activities, Revision 4 (ISIC),
- b) Establishments classified into “Section O, Public administration and defense; compulsory social security” specified in the ISIC,
- c) Establishments classified into “Section T Activities of households as employers; undifferentiated goods-and services-producing activities of households for own use” specified in the ISIC,
- d) Establishments classified into “Section U, Activities of extraterritorial organizations and bodies” specified in the ISIC.

6. Enumeration units

The establishment as an enumeration unit for the Census is defined as follows, according to UN definition:

The establishment can be defined as an economic unit that engages, under a single

ownership or control - that is, under a single legal entity - in one, or predominantly one, kind of economic activity at a single physical location – for example, a mine, factory or workshop.

(If CBS adopts the larger coverage, it is necessary to add street business, that is, movable establishments.)

7. Organization *(to be discussed)*

a) Chain of command

[Census Line]

Director General of CBS → District Census Officers → Area Census Officers → Supervisors → Enumerators

b) District Census Officer

District Census Officers are appointed among from Directors or senior officers of Statistics Offices (SOs) in districts.

c) Area Census Officer (urban area only)

Area Census Officers are assigned from among the staff of CBS or SO.

d) Supervisor

The Supervisors are employed temporarily for the Census. Each supervisor is assigned several enumerators to accomplish their duties which are described in Supervisor's Manual.

e) Enumerator

The enumerators are employed temporarily for the Census. Each enumerator is assigned one village development committee (VDC) in rural area, or one enumeration area in urban area which have been demarcated to accomplish their duties which are described in Enumerator's Manual.

8. Method of the census enumeration

- a) Response through Internet, that is, e-Census is conducted from 14 to 30 April 2018;
- b) Individual enumeration by enumerator is conducted from May 1 to June 30 2018.
- c) *Direct mailing from Central Bureau of Statistics (CBS) to major enterprises is conducted from May 1 to June 30 2018. (to be discussed)*

The individual enumeration is carried out through the method that an enumerator visits each establishment within a certain enumeration area, interviews the owner or manager of the establishment or his/her substitute who is entitled to represent the establishment, and fill in the census form. In addition to this, the self-enumeration method can be applied to the establishment, which requests to fill in the form by themselves. In case that the enumeration does not finish due to reason of establishments until 20th June 2018, "Special Survey Team" carries out the enumeration.

9. Pretest

- a) Two pretests for individual enumeration were carried out in selected some EAs in September and October 2016.
- b) The pretest aimed to test form-designing, enumeration methods, instructions to be included in the enumerators' manual and so on, and the results have been utilized for making appropriate plans for the 2018 Economic Census.

10. Pilot survey

- a) The survey will be carried out as of 14 April 2017 (one year before the Census date) within two and half months from 14 April to 30 June 2017 in selected Enumeration Areas.
- b) The pilot survey aims:
 - (a) to test the final draft of the Census form and other documents;
 - (b) to test work procedure of every stage of enumerators, supervisors, district statistics office, and CBS.

11. Post-census stage

The Economic Census for Company will be carried out in 2019 mainly through e-Census in order to provide with detailed financial statistics of the corporation. (to be discussed)