

**MINUTES OF MEETINGS  
BETWEEN  
JAPAN INTERNATIONAL COOPERATION AGENCY  
AND  
AUTHORITIES CONCERNED OF THE ROYAL GOVERNMENT OF CAMBODIA  
ON THE JAPANESE TECHNICAL COOPERATION  
FOR THE PROJECT ON  
IMPROVING OFFICIAL STATISTICS IN CAMBODIA PHASE 2**

Japan International Cooperation Agency (hereinafter referred to as "JICA") and authorities concerned of the Royal Government of Cambodia had a series of meetings for the purpose of working out the details of the technical cooperation concerning the Project on Improving Official Statistics in Cambodia Phase 2 (hereinafter referred to as "the Project").

As a result of the discussions, JICA and the Cambodian authorities concerned agree to recommend to their respective Governments the matters referred to in the Record of Discussions signed on December 19, 2006.

Both JICA and the Cambodian authorities concerned also agreed to make this Minutes of Meetings regarding the Project, in order to confirm the mutual understandings reached through the discussions as attached hereto.

Phnom Penh, 19 December, 2006

## ATTACHED DOCUMENT

### I. PROJECT DESIGN MATRIX

The Project Design Matrix (hereinafter referred to as “PDM”) is commonly used in Japanese technical cooperation in order to manage and implement Projects efficiently and effectively. It will also be used as a reference for monitoring and evaluating the Project.

As a result of discussions, both sides agreed to apply the PDM as shown in ANNEX I to the Project with the following understanding.

1. The PDM is a logically designed matrix that defines the initial understanding of the framework of technical cooperation for the Project and indicates the logical steps toward the achievement of the Project purpose.
2. The PDM is to be flexibly revised according to the progress and achievements of the Project, upon agreement on the Joint Coordinating Committee.

### II. PLAN OF OPERATION

The Plan of Operation has been tentatively formulated according to the Record of Discussions. The Plan of Operation for the whole period is shown in ANNEX II.

The Annual Work Plan is to be drafted by the Cambodian counterparts and the Japanese experts and is to be submitted to the Joint Coordinating Committee. The activities are subject to change within the scope of the Record of Discussions, if the necessity arises during the course of the Project implementation.

### III. STRUCTURE OF PROJECT IMPLEMENTATION

The chart of Project implementation is given ANNEX III.

ANNEX I	PROJECT DESIGN MATRIX
ANNEX II	PLAN OF OPERATION
ANNEX III	CHART OF PROJECT IMPLEMENTATION