

MINUTES
OF
THE FIRST MEETING OF THE JOINT COORDINATING COMMITTEE
ON
THE PROJECT ON IMPROVING OFFICIAL STATISTICS IN CAMBODIA (Phase II)

The First Joint Coordinating Committee Meeting of the Project on Improving Official Statistics in Cambodia (Phase II) (hereinafter referred to as “the Meeting”) under the chairmanship of H.E. San Sy Than, Director General of National Institute of Statistics (hereinafter referred to as “NIS”) and in the presence of the Cambodian authorities concerned, the Team of Experts from Japan International Cooperation Agency (hereinafter referred to as “the Team”) and Resident Representative of Japan International Cooperation Agency Cambodia Office had a discussion.

Both the Cambodian authorities concerned and the Team agreed to make this Minutes of Meetings, in order to confirm the mutual understandings reached through the discussion as attached hereto.

Phnom Penh, 30 May, 2007

ATTACHED DOCUMENT

The Meeting, which was held on May 30, 2007 at the Meeting Room of NIS, Ministry of Planning of the Royal Government of Cambodia, under the presidency of H.E. San Sy Than, Director General of NIS. There were nineteen participants from NIS and Japan International Cooperation Agency (hereinafter referred to as “JICA”) as well as other line ministries such as Council for the Development of Cambodia and Ministry of Education, Youth and Sports (see Appendix I).

The Meeting consists of four parts: Opening Address of the Project Director, Remark of Resident Representative of JICA Cambodia Office, Inception Report of the Project, and discussion followed by the report and proposal.

I. Opening Address of the Project Director:

1. First of all, H.E. San Sy Than gave an opening address of the Meeting and presented acknowledgement and gratitude on JICA assistance in Phase I, including the training program and the on-the-job trainings for the preparation of the Population Census and Establishment Listing implemented by JICA and the Team.
2. In addition to introduce NIS recent strategic effort on improving the official statistical system of Cambodia, defined in the documents such as Statistical Master Plan, H.E. San Sy Than appraised the commencement of Phase II of the project including technical assistance toward the Population Census, the most important statistical activity in Statistical Master Plan, and the Establishment Listing, one of the strategic activities in the official statistical system.

II. Remark of Resident Representative of JICA Cambodia Office:

3. Mr. Kazuhiro YONEDA, Resident Representative of JICA Cambodia Office, expressed his appreciation for the support and contribution of NIS to the Project. He acclaimed that activities in the Phase I brought many fruitful output, including the training program and several on-the-job training to improve the capacity of statistical staff.
4. He celebrated that the commencement of Phase II of the Project from April 2007 to provide technical assistance towards the Population Census 2008 and Establishment Listing. He hoped that NIS would maximize the outcome of the project based on human resource developed throughout Phase I.

III. Inception Report of the Project Activities:

5. Mr. Fumihiko NISHI, Expert of the Project, made his presentation on the major project activities. They included the dispatch of the Japanese experts for technical assistance through on-the-job training and some classroom training activities, training in Japan and Indonesia, and provision of equipment.
6. He also mentioned the importance of completing construction of the building funded by Non-Project Aid Counterpart Fund by the Government of Japan, with fully equipped electric network in the building so that NIS could install PCs and other equipment for Census data processing.
7. Dr. Shunichi INOUE, the expert of the project, explained the objectives and detail project activities scheduled from 2007 to 2010. He emphasized that the role of the Team would be 'to work with you, not to work for you,' and called for good collaboration with NIS and the Team.
8. Mr. Akira SHIBANUMA, the expert of the project, proposed that Project Design Matrix would be discussing in the Second JCC meeting scheduled in the early 2008, after examining the course of actions to meet the expected goals of the project and confirming the role allocation of technical assistance toward the Population Census between the United Nations Population Fund and JICA.

IV. Discussion

9. H.E. San Sy Than introduced recent measures for successful implementation of the Population Census, such as stopping the abolishment and merge of villages and the change in village boundaries, which would be discussed in National Census Committee held in 4 June, 2007.
10. H.E. San Sy Than hoped to produce a good result of Establishment Listing as a first step toward Economic Census. He introduced that NIS planed to implement Economic Census in 2011 and Agricultural Census in 2009, based on Statistical Master Plan, both of which were to be implemented every ten years based on Statistics Law. Estimated cost of Economic Census and Agricultural Census was two million US Dollars and three million US Dollars respectively, according to his prospect. He implied that a part of fund must be covered by Royal Government, although financial and technical assistance from a donor organization was required.
11. Mr. Has Bunton, Deputy Director of NIS, desired that activities in 2010 would be flexible to

react appropriately to the progress of Census activities. Mr. NISHI and Dr. INOUE agreed to this point and guarantee that the annual activities in each year would be reexamined in JCC.

12. H.E. San Sy Than called for the coordination between the projects implemented in NIS, especially with ICT development supported by Statistics Sweden and the United Nations Development Plan. He also expected the improvement of dissemination of small area statistics, which had been limited in the Population Census 1998.

V. Closing Address:

13. At the end of the meeting, H.E. San Sy Than concluded that the Joint Coordinating Committee approved the Inception Plan. He stated strong intention of NIS to make the Population Census successful as the most important opportunity of capacity development for NIS personnel, which would further strengthened the official statistical system.

APPENDIX I The Agenda of the JCC

**The First Joint Coordinating Committee (JCC) Meeting
for the Project on Improving Official Statistics in Cambodia Phase II**
At the Meeting Room (1st Floor), National Institute of Statistics, Ministry of Planning
Wednesday May 30 , 2007 at 09:00AM

Agenda

- 09:00-09:10 : Opening Address of H.E. San Sy Than, Director General of National Institute of Statistics, Ministry of Planning
- 09:10-09:20 : Remark of Mr. Kazuhiro YONEDA, Resident Representative of JICA Cambodia Office
- 09:20-09:40 : Inception Report of the Project Phase II of Mr. Fumihiko NISHI, Chief Advisor of the Project, and Dr. Shunichi INOUE, Leader of the Project
(1) Brief Report of the Project Phase II
(2) Inception Report of the Project Phase II
- 09:40-09:55 : Discussion
- 09:55-10:00 : Closing Address of H.E. San Sy Than, Director General of National Institute of Statistics, Ministry of Planning

List of Participant for the Meeting of Joint Coordinating Committee (JCC)

At National Institute of Statistics, Meeting Room, First Floor

30 May 2007

1. Chairman

H.E. Mr. San Sy Than, Director General of NIS / Project Director

2. Member

Ms. Hang Lina, Deputy Director General of NIS / Project Manager

Mr. Has Bunton, Deputy Director General of NIS

Mr. Seng Soeurn, Deputy Director General of NIS (*absent*)

Mr. Khieu Sary, Deputy Director General of NIS

Mr. Vy Heang, Director of General Statistics Department, NIS (*absent*)

Mr. Hor Darith, Director of Demographic Statistics, Censuses and Surveys Department, NIS

Mr. Tith Vong, Director of Social Statistics Department, NIS

Mr. Mich Kanthul, Director of Economics Statistics Department, NIS

Ms. Heng Sokun, Director of Bilateral Aid Coordination Department, Japan-Asia Pacific-America, CRDB, Council for the Development of Cambodia (CDC) (her staff attended)

Ms. Heang Seakly, Deputy Director of General of Planning, Ministry of Planning

Ms. Kuy Phala, Deputy Director of Department of Planning, MOEYS (her staff attended)

Mr. Kazuhiro YONEDA, Resident Representative of JICA Cambodia Office

Mr. Fumihiko NISHI, Chief Advisor of the Project

Mr. Masashi NOZAKI, JICA Expert of the Project

Dr. Shunichi INOUE, JICA Expert of the Project

Prof. Hideo HIRAO, JICA Expert of the Project

3. Observer

Mr. Ouk Eam, Deputy Director of Social Statistics Department

Mr. Kim Net, Bureau Chief of NIS

Ms. Nami KASAHARA, Project Formulation Advisor of JICA Cambodia Office

Mr. Akira SHIBANUMA, JICA Expert / Coordinator of the Project