

## **Minutes of the Third Meeting of 2013 Cambodia Inter-censal Population Survey Technical Committee (CIPS-TC)**

The third meeting of the CIPS-TC was held by the National Institute of statistics (NIS)/ Ministry of Planning (MOP) at 3:00 pm on 8 December 2011.

### **Participants:**

1. H.E. Ouk Chay	Secretary of State, MOP	Member
2. H.E. Rin Virak	Under Secretary of State, MOP	-
3. H.E. Ms. Hang Lina Secretary	Deputy Director General, NIS	-
4. Mr. Yem Suong	Advisor to MOP	Member
5. Mr. Meng Kimhor	Deputy Director General, NIS	-
6. Mr. They Kheam	Director of Census and Survey Dept., NIS	-
7. Mr. Sok Tha	Representative, UNFPA Cambodia	
8. Mr. Chap Rathana	Representative, UNFPA Cambodia	
9. Mr. Fumihiko Nishi	Chief Advisor, JICA Project	
10. Mr. Akihiko Ito	JICA Expert	
11. Other JICA Experts		
12. Mr. Youk Seng An	JICA Project Assistant	
13. Working Teams of CIPS		

Senior Minister welcomed participants and opened the meeting by introducing the meeting agenda as follow:

- 1- Report by H.E. Ms. Hang Lina
- 2- Presentation on sample selection and village name by of Mr. Meng Kimhor
- 3- Presentation on form design and manuals
- 4- Discussion
- 5- Wrapping up and closing

Senior Minister said that we would have two huge events from 2012 to 2013: Commune/Sangkat Election and National Election. Therefore the CIPS should be carefully prepared for smooth field operation.

**H.E. Ms. Hang Lina, DG** reported that the working team of the CIPS had carried out their jobs on schedule without any troubles. The working team has already prepared commune/village frame, sample size, forms, and manuals. Mr. Meng Kimhor and Mr. Yem Suong are selecting sample EAs.

**Mr. Meng Kimhor, DDG** reported that he contacted the Ministry of Interior (MOI) and had updated commune/village frame based on the recent sub-decrees. However, the MOI informed that there was no latest village list. Therefore a representative of the MOI has consulted with Mr. Yem Suong and Mr. Sin Serey Vuth.

In 2004, 21,000 sample households were selected from 700 selected EAs. In 2013, 28,000 sample households will be selected from 955 selected villages due to the increase of population and suggestions from all capital and provinces. 30 sample households will be selected from each village.

Sampling method in 2013 is different from that in 2004. In 2013, the number of the sample households will equally be selected from each province due to suggestions from provinces. On the other hand, in 2004, the following small provinces were combined: Oddor Meanchey, Banteay Meanchey, Battambang, Pailin, Kratie, Stung Streng, Ratanak Kiri, Mondul Kiri, and Preah Vihear.

**Mr. Yem Suong** explained draft forms and manuals which Mr. Rama Rao advised. He added that he used the logo of the CIPS2013. Moreover, he explained the definition of kitchen which was asked by JICA Expert, and was written on page 31 of the enumerator's manual.

**Mr. Nishi, Chief Advisor of JICA Project asked:**

- 1- The sample EAs will be selected by urban/rural?
- 2- There was no column for urban/ rural code on the last commune/village frame. The contents of the commune/village frame in 2013 should be the same as that in 2004 for easy comparison.
- 3- Regarding the administrative boundary changes, some boundaries are not yet clear. If clear new boundaries are available, we will be able to release the final results of the 2011 Economic Census based on the latest boundaries. When will the clear boundaries be available?
- 4- Population projection requires the number of births, death, and migrants. Regarding Form B, the questions on birth and death ask the numbers in the last one year, but the question on migration does not. Then, how will the population projection be calculated?

**Mr. Ito, JICA Expert asked:** If the number of samples is increased, it will impact to budget or not?

**Mr. Meng Kimhor answered:**

- 1- The commune/village frame contains the code of urban/rural and he will prepare a detailed table by urban/rural until next time.
- 2- Regarding the boundary changes, he already met with Ministry of Interior and Ministry of Land Management, Urbanization, and Construction. Since both the ministries could not revise the boundary changes, they asked whether the NIS could revise them or not. A problem is that one commune was divided into two and this division was not based on village boundaries. Therefore, the NIS will not revise the old frame but create the new frame only for the CIPS2013.
- 3- For the population projection, he used to work with Mr. Ricardo since 1998. According to his method, he requires the number of births and deaths only. (But this answer needs to be checked.)
- 4- The sample size should not be changed because it has already been prepared.
- 5- Regarding the difference of the number of villages from Ministry of Interior, Ministry of Interior counts those villages only which Village Chief have received his salary from the Royal Government of Cambodia (RGC), but Ministry of Planning counts all the villages including new ones.

**Mr. Chap Rathana:** He used to work for the preparation of selecting samples with H.E. Ms. Hang Lina and Mr. Rama Rao. They have already considered the sample size before they write in the work plan. The NIS has already increased the sample size of the CIPS2013 to 955 villages as compared with the CIPS2004.

**Mr. Yi Soktha:** The work should be considered carefully at the initial stage to avoid budget problem. Regarding the number of villages, he also used to discuss with Ministry of Interior.

**H.E. Ms. Hang Lina:** The sample size has been increased from 21,000 households out of 700 villages in 2004 to 28,000 households out of 955 villages in 2013. This was already considered before prepared the work plan. Therefore it will not influence the budget. On the other hand, regarding the budget for the CIPS2013, although UNFPA and JICA support most of its costs, she needs to request extra budget to the RGC to complete the budget provision.

**Senior Minister rapped up:**

- 1- The issue on the inconsistency in the number of villages should be solved with Ministry of Interior. This difference should not be repeated.
- 2- To fix boundaries is one of the basic works. Therefore, the NIS should discuss more with Ministry of Interior and Ministry of Land Management, Urbanization, and Construction.
- 3- Provincial Governors will not prefer the creation of new villages.
- 4- Regarding the number of villages, the CIPS2013 should follow the NIS's count. The NIS should include new villages. Otherwise it will cause the undercount of population and the missing of enumeration areas.
- 5- The NIS will select samples from each province. This is correct because each province has been implementing decentralization. If the NIS combines plural provinces, it will not go along with the current situation.
- 6- Regarding the forms, Mr. Yem Suong will add more questions but time and budget also should be considered. The duration of the enumeration per household also should be estimated and the NIS should consider whether some questions should be deleted or not. In addition, the NIS needs to consider the quality of the results and to stop working just for money without responsibility. Less expense but better quality must be considered.
- 7- Regarding the population projection, the RGC needs exact population for estimating GDP and for the National Strategic Development Plan.
- 8- The budget of the RGC also is to be proposed in the 2013 budget plan.
- 9- In 2013, the NIS will encounter several problems such as budget, human management, materials, and technique. However, the NIS needs to manage its workforce strongly and precisely with high responsibility to each assignment.
- 10- According to the above reports, the CIPS2013 has no major trouble but some technical problems are still remaining.

The meeting was closed at 5:00 pm with pleasure.

Minutes Taker

Hang Lina  
Secretary, CIPS2013