Appendix 4 Labour Force Survey Questionnaire

英語

Translation of the Labour Force Survey – The Basic Questionnaire Form (労働力調査 基礎調査票 対訳)

Statistics Bureau

Ministry of Internal Affairs and Communications

To be (Completed by Enum	erator	
Survey month	Enumeration District Code	Household Number	Household Member Number
Year Month 1 1st month 2 2nd month			

- This questionnaire will be used only for statistical purposes. Please fill out the form with the facts to the best of your knowledge.
- Please answer for each of the household members aged 15 or older as of the end of the survey month (26th for December).
- Unless otherwise specified, circle an appropriate number for each question.
- Please answer the following questions in regular succession. If there is any instruction in the reply column, follow the instruction.
- "The head of household is requested to enter the number of household members in the column entitled "Column to be filled in only by the head of the household" (on page 3).

Column to be filled in by al <mark>l hous</mark> ehold members aged 15 or older.		
1. Name and sex	Name 1. Male 2. Female	
 2. Relationship to the head of the household Include the spouse of grandson or granddaughter in grandson or granddaughter, and include the spouse of brothers/sisters in brothers/sisters. Include father or mother, grandfather or grandmother and brothers/sisters of the spouse of the head of the household in father or mother, grandfather or grandmother and brother/sisters, respectively. 	 Head of household Spouse of the head of the household Son or daughter Son's or daughter's spouse Grandson or granddaughter Father of mother Grandfather or grandmother Brother or sister Other relative Other 	
3. Year and month of birth	Year Month	
4. Marital status O Write your actual marital status irrespective of whether you have submitted a notification of your marriage.	1. Never married 2. Married 3. Widowed or divorced	
5. Were you engaged in work at all during the last seven days of the month (20th to 26th for December)? O Write whether you were engaged in any work during the last seven days of the month. "Work" means any work for pay or profit. It includes work in a family business (unincorporated shop, farm, etc.) as well as piecework at home.	1. Mainly engaged in work 2. Engaged in work besides attending school 3. Engaged in work besides doing housework 4. Absent from work 5. Had no job and was seeking one engaged in work 6. Attended school 7. Did housework 8. Other (elderly persons, etc.)	

	Column to be filled in by those	e who were seel	xing jobs
Thisno jo"Tomea	by you were seeking column should be filled in by those who answered "Had be and was seeking one" in Column 5. work besides attending school or doing housework, etc." ns the work done besides attending school or doing sework.	Seeking a jol	b 1. To work mainly 2. To work besides attending school or doing housework, etc.
○ This "Had	did you start seeking a job? s column should be entered by any person who answered d no job and was seeking one" in Column 5. cumstances of employer or business" include personnel action, corporate bankruptcy, business depression and the	Seeking job due to quitting previous job Seeking job for first time	1. Mandatory retirement, or termination of employment contract 2. Circumstances of employer or business 3. Circumstances of myself or family 4. As I graduated from school 5. As I need to earn revenue 6. Other
Co	lumn to be filled in by those who worked besides attending s	school or doing h	nousework, etc. or were absent from work
8. Numb (20th O Hou or a	per of days and hours worked during the survey week to 26th for December) rs for which the person did a side job, piecework at home temporary work, etc. should be included. but answered "Absent from work" in Column 5, enter "0".	Number of days	worked days
9. Numl	per of days worked during the survey month	During the curre	ent month days
Report on the work you actually did during the last week of the month (20th to 26th for December) or the work from which you were absent during the same week. If you worked in more than one job, report on the job in which you worked the greatest number of hours.	 10. Employment status "Long-term employee (contract of indefinite duration)" refers to a person who is employed based on a contract where the employment period is not specified. (Contracts for employment up until mandatory retirement age are considered indefinite contracts) "Long-term employee (contract of definite duration)" refers to a person whose employment contract period exceeds one year. "Temporary employee" refers to a person for which the employment contract period is not less than one month but not more than year. "Daily employee" refers to a person for which the employment contract period is less than one month. "Self-employed worker" refers to shopkeeper working on his/her own, account farmer, etc. "Piecework at home" refers to work at piece rates conducted at home. 	Employee Self-employee worker	1. Long-term employee (Contract of indefinite duration) 2. Long-term employee (Contract of definite duration) 3. Temporary employee 4. Daily employee 5. Executive of company or corporation 6. With employee(s) 7. Without employee 8. Family worker 9. Doing piecework at home
ractually did during the rere absent during the strange one job, report on	11. Your job appellation O Indicate your job appellation at your workplace, if you are employed.	4. Dispatch 5. Contract	e worker emporary worker) ed worker from temporary labour agency
on the work you rom which you w worked in more	12. Organizational form and name of establishment, proprietor, etc. and description of business or industry "Other" include government agencies, public corporations, private schools, medical corporations, social welfare corporations and nonprofit	Form of organization	Unincorporated enterprise 2. Company Other
O Report work fi	organizations (NPO) as well as other corporations and organizations. O Describe the name of the office, factory or shop at	Name of establishment, proprietor, etc.	
Details of works	which you work and details of business or industry. O If you are a dispatched worker from a temporary labour agency, write about the establishment to which you are dispatched.	Description of business or industry	

	n fically the kind of work you he establishment	were				
which the estable Write the total the head off part-time work Persons empl	f workers in the business enterproblement or proprietor belongs number of workers including thice and branch offices. (Incres, etc.) oyed in state-run or public hould be included in "Government"	lose of 2 2 cludes 3 4	. 1 person . 2 to 4 persons . 5 to 9 persons . 10 to 29 persons	6. 10 7. 50 8. 1,	0 to 99 persons 00 to 499 persons 00 to 999 persons ,000 persons or mo	
© Change(s) after the pre -Entry only by households the second month − ○Refer to the "Instruct Basic Questionnaire".	under the survey in 2. 3.	Continua New age Moved-in Addition Moved-o Exclusio Other	r-15 n ut			
	Columns to be filled in	only by t	ne head of the househ	old	>	
• Household members ag • Enter the total number or older	ged 15 or more of your household members age	ed 15	Total		Person	n(s)
or under (by age group)	r of our household members age) ld member aged 14 or younger, o		Male Perso		Person(s)	
			Age 4 to 6		Person(s)	
			Age 7 to 9		Person(s)	
			Age 10 to 12		Person(s)	
			Age 13 to14		Person(s)	
Column for ent	ry of persons aged 14 or younger —Entry only by the house		-		th for December)	
(1) Sex	1. Male 2. Female	1. 1	Male 2. Female		1. Male 2. F	emale
(2) Relationship to the head of the household	 Son or daughter Grandson or granddaughter Brother or sister Other relative Other 	2. Gran 3. Brot	or daughter ndson or granddaughte her or sister er relative er	2. 2. 3. 4. 4.	Son or daughter Grandson or grand Brother or sister Other relative Other	ldaughter
(3) Year and month of birth	Year Month	n	Year Mon	th	Year	Month

英語

Translation of the Labour Force Survey – The Special Questionnaire Form (労働力調査 特定調査票 対訳)

Statistics Bureau Ministry of Internal Affairs and Communications

To be Completed by Enumerator			
Survey month	Enumeration District Code	Household Number	Household Member Number
Year Month			

- This questionnaire will be used only for statistical purposes. Please fill out the form with the facts to the best of your knowledge.
- Please answer for each of the household members aged 15 or older as of the end of the survey month (26th for December).
- Unless otherwise specified, circle an appropriate number for each question.
- Please answer the following questions in regular succession. If there is any instruction in the reply column, follow the instruction.

Name					
generalise T		enemananininanininanin <mark>inanan</mark> enananinanin		en e	and an analysis of
6	ding on your answers given in the o	, ,	9		
of the	month (20th to 26th for December)	?" of the Basic Questionnaire, en	iter your a	nswers starting from Colum	nns A, B
or C a	ccording to the directions given belo)w.		**********************	annananananan d
	1. Mainly enga	ged in work			
	2. Engaged in v	work be <mark>side</mark> s attending school		(a) 1/a	
	3. Engaged in v	work besi <mark>des</mark> doin <mark>g house</mark> work		Column A (Go to page 2	
	4. Absent from	work	J		
	5. Had no job a	nd was seeking one		Column B (Go to page 3	
Not eng	aged in work 6. Attended sch	iool)		
	7. Did housewo	rk	─	Column C (Go to page 4	
	Q Other (alder)	(1.6	_

A1 Why did you work less than 35 hours during the survey week?	Less than 35 hours per week Reasons of the business or the employer Due to own or family conditions 1. Normal work time is less than 35 hours per week 2. Due to slack in business 3. Other 4. For childbirth or child-rearing 5. For caring aged or sick family member 6. For vacation 7. Other 8. Other
A2 Do you want to change the number of hours you work in a week?	 Wish to increase work time Wish to decrease work time Do not wish to change work time
A3 When did you take up the present job?	Year Month
(Otherwise, proceed to A5) A4 Why did you adopt your current type of employment?	Circle all applicable items, and major item with ⊚
	 For working at convenient times For supplementing family income or earning school expense For housework, child-rearing or nursing care
	4. For short commute time5. For utilizing specialized skills6. Not obtaining a job as a regular employee7. Other
A5 Do you wish to change the present job?	5. For utilizing specialized skills6. Not obtaining a job as a regular employee

Column B Persons who had no job and were seeking one		
B1 How were you looking for job or were you preparing to start a business?	Encircle all applicable items, and major item with	
	1. Applying to Public Employment Security Office	
	2. Applying to private employment office and other organizations	
	3. Registered at a temporary dispatch labour agency	
	4. Advertisements or magazines on job vacancies	
	5. Through school or acquaintances	
	6. Applying to prospective employer directly	
	7. Preparation to start a business	
	8. Other	
B2 How long have you been looking for job, or preparing to	1. Less than 1 month	
start a business?	2. 1 month – less than 3 months	
	3. 3 months – less than 6 months	
	4. 6 months – less than 1 year	
	5. 1 year – less than 2 years	
	6, 2 years or more	
B3 Did you look for job or prepare to start a business in the past month?	2. Not last week but in the past month	
	3. Not in the past month	
B4 What kind of job do you wish to take?	Employee 1. Regular employee 2. Part-time worker/Arbeit (temporary worker) 3. Dispatched worker from temporary labour agency	
	4. Other	
	5. Self-employed	
	6. Doing piecework at home	
	7. Other	
B5 What is the reason you do not get a job?	Not satisfied with the salary of available job	
• Encircle the major reason	2. Unfavorable working hours and days	
	3. Limited age	
	4. Need more skill or knowledge	
	5. Preferable kind of job is not available	
	6. wish to have any kind of job, but it is not available	
	7. Other	
B6 Have you done any work before for pay or profit?	1. Yes——— Go to Column D	
	2. No — Go to Column E	

Column C Persons who attended school, did housework, or other		
C1 Do you wish to do any work for pay or profit?	Waiting to start a new job Other Other 1. Yes, if there are any 2. After graduation from school 3. Will start work within 4 weeks 4. Will start work in 5 weeks or more 5. No Go to C6	
C2 What is the reason for not looking for a job though you wish to work?	Not a prospect of finding a job 1. Around the house 2. Suitable for own knowledge or skill 3. With favorable working hours or the salary, etc. 4. Under the current economic situation or in the current season 5. Other 6. For childbirth and child-rearing 7. For caring aged or sick family member 8. For poor condition of health 9. Other	
C3 How do you want to work or how are you going to work?	Employee 1. Regular employee 2. Part-time worker/Arbeit (temporary worker) 3. Dispatched worker from temporary labour agency 4. Other 5. Self-employed 6. Doing piecework at home 7. Other	
C4 Have you looked for job or prepared to start a business during the past one year?	 In the past month Not in the past month but in the past year Not in the past year 	
C5 If you find a job now, can you take it up?	 Yes, immediately Not right away but within 2 weeks Not right away but after two weeks or more, if not immediately No or not decided 	
C6 Have you done any work before for pay or profit?	1. Yes → Go to Column D 2. No → Go to Column E	

Column D	For the previous job	
D1 When did you leave the previous job?	1. Left during the past three years — Year Month	
	2. Left more than 3 years ago → Go to D6	
D2 Did you work as an employee or were you self-employed before?	Employee 2. Part-time worker/Arbeit (temporary worker) 3. Dispatched worker from temporary labour agency 4. Contract employee or entrusted employee 5. Other 6. Executive of company, etc. 7. Self-employed 8. Family worker 9. Doing piecework at home	
D3 Description of business of previous establishment		
D4 Your previous occupation		
D5 Number of persons engaged in the enterprise as a whole where you worked before.	1. 1 person 5. 30 to 99 persons 2. 2 to 4 persons 6. 100 to 499 persons 3. 5 to 9 persons 7. 500 to 999 persons 4. 10 to 29 persons 8. 1,000 persons or more 9. Government or public	
D6 Why did you leave the previous job?	1. Bankruptcy, close down of office, 2. Personnel retrenchment or encouraged retirement — 3. Slump in business and uncertain future 4. Retiring age or the term of your employment — agreement ended 5. To find a better job 6. For marriage or childbirth and child-rearing — 7. For caring aged or sick family member 8. For housework or schooling, and because of poor — condition of health 9. Other —	

	Column E For all persons		
E1	Education	Attending school Attending school 2. Junior college 3. College or university, incl. graduate school Graduated from school 5. Junior college 6. College or university 7. Graduate school 8. Never attend	
E2	How much (before tax) have you earned from all your	1. No income	
	jobs over the past year?	2. Less than 0.5 million yen	
		3. 0.5 - 0.99 million yen 4. 1 - 1.49 million yen	
		5. 1.5 - 1.99 million yen	
		6. 2 – 2.99 million yen	
		7. 3 - 3.99 million yen	
		8. 4 - 4.99 million yen	
		9. 5 - 6.99 million yen	
		10. 7 - 9.99 million yen 11. 10 - 14.99 million yen	
		12. 15 million yen or more	