



## 2 Monthly Survey on Service Industries Questionnaire for the first month (for enterprises, etc.)

General Statistical Survey

Monthly Survey on Service Industries Questionnaire for the first month (for enterprises, etc.)

Statistics Bureau, Ministry of Internal Affairs and Communications

Please fill in as it may be necessary to contact you.

Year:    Month:

Please fill in as it may be necessary to contact you.

The name of the enterprise is filled in the next business.

Enterprise: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_-\_\_\_\_ Extention: \_\_\_\_\_

**1. Monthly sales (income), etc. of your company (organization, etc.)**

1. (1) Details of business activities conducted up to implementation from this month. Use double asterisks (\*\*) to indicate the month of the business activities, and enter the situation in the remarks. (2) column by business activity.

1. (2) Sales (income) by amount 1,000 yen

\* If sales are posted temporarily, fill in "0" in the table column and enter the reason thereof in the remarks (1) column.

(Remarks (1)) If the monthly sales increased or decreased significantly compared with the same month a year earlier, enter the specific reason. If you cannot compare with the same month a year earlier, please enter the comparison with the previous month.


No.	1st Year		2nd Year		3rd Year		4th Year		5th Year		Remarks (1)
	Month	Year	Month	Year	Month	Year	Month	Year	Month	Year	
1											
2											
3											
4											
5	Others										
<p style="font-size: 8px;">* Provide the total sales of the entire enterprise in the total column, not leaving it blank.</p> <p style="font-size: 8px;">(Remarks (2)) If any major changes have occurred with regard to your company (organization, etc.), please provide details.</p>											

**2. Number of persons working at the location of establishment of your company (organization, etc.) at the end of the month. Provide the figure for the business day closest to the end of the month. \* If there is no applicable data for each column, fill in "0", not leaving it blank.**

No.	1st Year		2nd Year		3rd Year		4th Year		5th Year		Remarks (2)																																										
	Month	Year	Month	Year	Month	Year	Month	Year	Month	Year																																											
1	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th colspan="2">2. (1) Number of persons engaged in your company (organization, etc.) (excluding dispatched or temporarily transferred employees to other enterprises, etc.)</th> <th colspan="2">Total number (total of ① to ④)</th> <th colspan="2">2. (2) Persons temporarily transferred or dispatched from other enterprises, etc.</th> </tr> <tr> <th colspan="2">① Salaried directors</th> <th colspan="2">② Full-time employees</th> <th colspan="2">③ Other than full-time employees (part-timers and temporary workers, etc.)</th> <th colspan="2">④ Non-regular workers (including part-timers and temporary workers other than ③)</th> <th colspan="2">Total number (total of ① to ④)</th> <th colspan="2">Remarks (2)</th> </tr> </thead> <tbody> <tr> <td>Month</td><td>Year</td><td>Month</td><td>Year</td><td>Month</td><td>Year</td><td>Month</td><td>Year</td><td>Month</td><td>Year</td><td>Month</td><td>Year</td> </tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>											2. (1) Number of persons engaged in your company (organization, etc.) (excluding dispatched or temporarily transferred employees to other enterprises, etc.)		Total number (total of ① to ④)		2. (2) Persons temporarily transferred or dispatched from other enterprises, etc.		① Salaried directors		② Full-time employees		③ Other than full-time employees (part-timers and temporary workers, etc.)		④ Non-regular workers (including part-timers and temporary workers other than ③)		Total number (total of ① to ④)		Remarks (2)		Month	Year	Month	Year	Month	Year	Month	Year	Month	Year	Month	Year												
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Month	Year	Month	Year	Month	Year	Month	Year	Month	Year	Month	Year																																										

1. Merged with other companies (organizations, etc.) this month  
2. Start of 3rd fiscal year (separate entity, start of a corporation) this month  
3. Capital changed this month

### 3 Monthly Survey on Service Industries Monthly Questionnaire (for establishments)



政府統計

**Monthly Survey on Service Industries Monthly Questionnaire (for establishments)**

Statistics Bureau, Ministry of Internal Affairs and Communications

Year:

Month:

Please fill in for the prefecture/city/town and the prefectural month.

Department: \_\_\_\_\_

Please fill in as it may be necessary to contact you.

The name of the person who filed in the questionnaire: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**1. Monthly sales (income), etc. of your establishment**

The exclusion  **Remarks ①**

\* Round amounts to the nearest 1,000.  
\* If no sales are posted temporarily due to a seasonal factor, fill "0" in the sales column and enter the reason thereof in the remarks ② column.

If the monthly sales increased or decreased significantly compared with the same month a year earlier, please enter the comparison with the previous month.

If you cannot compare with the same month a year earlier, enter the specific reason.

Sales	Income	Consumption tax	Total	Sales	Income	Consumption tax	Total	Sales	Income	Consumption tax	Total
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

(How to fill out the questionnaire)  
about "1. Sales income"  
\* Provide the figure of entire monthly sales (income) of the establishment.  
\* The sales (income) include sales for supply of services and sales of article (including indirect tax, consumption tax, etc.) in the establishment. They also include cost such as purchase amount and salary and total income from all operations of the establishment.  
\* For consumption tax, make entries including tax in principle. If it is difficult to do so for accounting purpose, make entries excluding tax and enter a check mark in the exclusion box.

**2. Number of persons working at the location of establishment at the end of the month** (Provide the figure for the business day closest to the end of the month.) \* If there is no applicable data for each column, fill in "0", not leaving it blank.

**2. (1) Number of persons engaged in your establishment (excluding dispatched or temporarily transferred employees to other establishments)**

Salaried directors Individual proprietors Unpaid family workers	Regular employees	② Full-time employees	③ Other than full-time employees (part-timers and temporary workers, etc.)	④ Non-regular workers (including part-timers and temporary workers other than ③)	Total number (total of ① to ④)	2. (2) Persons temporarily transferred or dispatched from other enterprises, etc.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Remarks ②: If any major changes have occurred with regard to your establishment, please provide details.

1. Please enter the number of establishments etc. by month.  
2. Show off in a separate entry for each of a corporation etc. month.  
3. Circle changed this month.

